



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

CSSR & SRRM DEGREE & PG COLLEGE

- Name of the Head of the institution

DR.G.VINOD KUMAR

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

8374835712

- Mobile No:

9014064906

- Registered e-mail

cssrandsrrmdc@gmail.com

- Alternate e-mail

principal@cssrandsrrmdc.ac.in

- Address

13/521, Reddy Colony

- City/Town

Kamalapuram

- State/UT

Andhra Pradesh

- Pin Code

516289

2.Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status

Self-financing

- Name of the Affiliating University **YOGI VEMANA UNIVERSITY**
- Name of the IQAC Coordinator **D.VINAY KUMAR**
- Phone No. **8374835712**
- Alternate phone No. **8919813654**
- Mobile **9014064906**
- IQAC e-mail address **vinay.english@cssrandsrrmdc.ac.in**
- Alternate e-mail address **vinnycssr@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year))

<https://cssrandsrrmdc.ac.in/userfiles/file/AQARS/AQAR%202022-2023.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[https://cssrandsrrmdc.ac.in/userfiles/file/UG%20Academic%20Calander%202023-24.pdf](https://cssrandsrrmdc.ac.in/userfiles/file/UG%20Academic%20Calendar%202023-24.pdf)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.77	2017	30/10/2017	29/10/2022
Cycle 2	A	3.22	2023	21/04/2023	20/04/2028

6.Date of Establishment of IQAC

29/12/2014

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

No File Uploaded

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Ready for Autonomy Status

Enhance The MoU's

Organize More Number of Seminars/Workshops/Training Programmes

Made Possible Reforms in College Committees/Cells as per UGC Rules

More Add number of Add on Courses for students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submitting the AQAR for 2023-2024	AQAR submittnng in stipulated time
To conduct Seminars workshops and Faculty development programmes	Successfully organized workshops seminars and FDPs
Feedback to be collected	Successfully collected feedback and analyzed and communicated to the authority
Alumni Meet	Successfully conducted Alumni meet
Internships Projects	Successfully completed Internships and projects
Apply for Autonomous Status	Conferment of Autonomy Status

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	23/07/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	CSSR & SRRM DEGREE & PG COLLEGE
• Name of the Head of the institution	DR.G.VINOD KUMAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8374835712
• Mobile No:	9014064906
• Registered e-mail	cssrandsrrmdc@gmail.com
• Alternate e-mail	principal@cssrandsrrmdc.ac.in
• Address	13/521, Reddy Colony
• City/Town	Kamalapuram
• State/UT	Andhra Pradesh
• Pin Code	516289
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	YOGI VEMANA UNIVERSITY
• Name of the IQAC Coordinator	D.VINAY KUMAR
• Phone No.	8374835712

• Alternate phone No.	8919813654				
• Mobile	9014064906				
• IQAC e-mail address	vinay.english@cssrandsrrmdc.ac.in				
• Alternate e-mail address	vinnycssr@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://cssrandsrrmdc.ac.in/userfiles/file/AQARS/AQAR%202022-2023.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://cssrandsrrmdc.ac.in/userfiles/file/UG%20Academic%20Calendar%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.77	2017	30/10/2017	29/10/2022
Cycle 2	A	3.22	2023	21/04/2023	20/04/2028
6.Date of Establishment of IQAC			29/12/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	00	00	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			2		

Plan of Action	Achievements/Outcomes
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Internships Projects	Successfully completed Internships and projects
Apply for Autonomous Status	Conferment of Autonomy Status
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
GOVERNING BODY	23/07/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	22/03/2024
15.Multidisciplinary / interdisciplinary	
<p>Multidisciplinary Curriculum - The institution offers a multidisciplinary curriculum that equips students with knowledge in allied fields beyond their core subjects. - Languages like Telugu, English, and Hindi are integral parts of undergraduate courses. - Credit-based courses like Communication Skills, Business Writing, and ICT are part of the curriculum for B.Sc, B.Com, & BBA, and BA courses. Experiential Learning - Community Service Projects and Internships are mandatory for all students across three years. - Students undertake social service projects</p>	

every semester, such as distributing essentials to orphanages and old-age homes, organizing blood donation camps, and conducting awareness programs. Research and Innovation - The institution has a research cell called the Innovation Council, where students work under faculty supervision to develop models and solutions for societal challenges. - The institution organizes international conferences, workshops, seminars, and short-term training programs to promote interdisciplinary research and knowledge exchange. Flexibility and Support - The institution allows students to complete their undergraduate Honours programs in three or four years. - The curriculum structure and research opportunities provide students with a supportive and flexible learning environment. Overall, this institution's approach to education emphasizes the importance of multidisciplinary learning, experiential education, research, and innovation, providing students with a comprehensive and well-rounded educational experience.

16.Academic bank of credits (ABC):

The college implemented a Choice Based Credit System (CBCS) in the academic year 2015-2016 to encourage students' continuous learning process and skill development, the college motivates them to take up online as per the National Education Policy of 2020, but the college has yet to be registered with the national academic repository (NAD) and is now part of the academic bank of credits shortly. As of being autonomous, the college is supporting students to create ABC ID and collecting All ABC Ids for all the three year students

17.Skill development:

For the student Career Advancement, Entrepreneurship, Industry Readiness, Personal Growth, Societal Impact, the institution always be first to provide all skill courses to students with collaborated with the Andhra Pradesh State Skill Development Corporation (APSSDC), which engages in a process of skill development of students. The Institution in collaboration with APSSDC offers skills-based certificate Courses and online courses for students to enhance their skills. Besides the curriculum designed by the affiliating university the skill courses like Digital Literacy, business communication, analytical skills, leadership skills and marketing skills etc are offered for the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers Undergraduate and post graduate courses and follows CBCS pattern as the languages are mandatory papers to study either Telugu or Hindi, Sanskrit and English as their I,II language for 2 semesters. The institution offers skill courses like leadership professional ethics, environmental science and other papers for students and the institution gives priority for culture programmes were organised to enhance the culture harmony among students. Teachers encourages students to take online courses. Integrating Indian Knowledge Systems (IKS) into modern education can be achieved through various approaches: Teaching in Mother Tongue Instruction, Bilingual Education, Incorporating Indian Culture,

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Programme Outcomes (POs) and Course Outcomes (COs) Programme Specific Outcomes (PSOs), are framed have been carefully formulated and approved by the College's Academic Council and displayed on the institute website and continuously evaluated and revised to meet the Institution's vision, mission, and UGC graduate characteristics requirements in light of NEP-2020. Constant Internal assessments, such as internals, group discussions, quizzes, seminars, attendance, and external assessments of university end-of-semester exams, co-curricular, extracurricular, outreach, extension events, and exit surveys are used to assess outcomes.

20.Distance education/online education:

The Institution is affiliated to Yogi Vemana University Kadapa we are eligible to run distance education and the college have all facilities to teach online education and the institution encourages the students to enroll their names and take courses in online like NPTEL Udemy Coursera etc and the institution always gives priority for online teaching.

Extended Profile

1.Programme

1.1

08

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 772

Number of students during the year

File Description	Documents
Data Template	View File

2.2 195Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 65

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 32

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 32

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	08
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	772
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	195
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	65
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	32
File Description	Documents
Data Template	View File

3.2	32
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	10.482
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	265
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

CSSR & SRRM Degree & PG College is affiliated with Yogi Vemana University and offers a comprehensive curriculum developed through effective educational methodologies. The academic council of the college formulates an academic calendar aligned with the university's schedule, detailing the start and end of classes, counseling sessions, internal assessments, and practical examinations. This calendar is made available on the college website, along with a mechanism for student feedback. A timetable committee is responsible for creating a schedule that accommodates the designated workload. The college's curriculum is further enhanced with additional courses, certificate programs, and a variety of co-curricular and extracurricular activities. Faculty members participate in Faculty Development Programs (FDPs) and national seminars to enhance their academic competencies. The Heads of Departments (HODs) supervise the execution of the curriculum by conducting regular departmental meetings to assess the progress of its implementation. At the

conclusion of each academic year, the Head of each department, along with the convenors of various cells and clubs, and NSS Program Officers, compile documentary evidence of their activities and submit it to the Internal Quality Assurance Cell (IQAC). The IQAC then reviews these documents, makes necessary adjustments, and ultimately presents them to the Governing Body for final approval prior to the submission of the Annual Quality Assurance Report (AQAR).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the commencement of each academic year, the college academic council formulates an academic calendar in accordance with the academic schedule established by the affiliated University. This calendar is essential for the effective execution of curriculum delivery plans, which encompass Continuous Internal Evaluation (CIE). The college examination branch is responsible for overseeing the Continuous Internal Evaluation through the timely administration of internal assessments, practical examinations, and evaluations, all conducted within the designated timeframe. The corresponding records will be submitted to the affiliated university. To enhance the CIE process, the college employs various methods such as a regular mentoring system, ongoing evaluations, seminar presentations, and group discussions. These approaches aim to identify and address the challenges and weaknesses faced by students. Student feedback is collected at the end of each semester, and departments are committed to implementing necessary improvements in a sustained manner to enhance the quality of education. Subsequently, the recommendations derived from this feedback, along with input from stakeholders, will be forwarded to the university to facilitate curriculum development, ensuring that students remain current in their respective fields.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

435

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

435

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has incorporated a range of crosscutting themes pertinent to professional ethics, human values, gender issues, environmental concerns, and sustainability into its curriculum, in addition to the standard coursework. The university's curriculum explicitly includes these crosscutting themes within the syllabus for undergraduate programs. Human Values and Professional Ethics: A foundational course titled 'Human Values and Professional Ethics' has been introduced to foster awareness regarding ethical principles and human values. This course aims to impart moral and social values, as well as a sense of loyalty among students. Environmental Studies: The 'Environmental Studies' course is mandatory for all undergraduate students,

while the courses 'Environmental Science' and 'Climate Change and Sustainable Development' are offered at the postgraduate level. Gender: The institution actively seeks to educate students on the principles of gender equity. Numerous committees and support cells have been established within the Institute to promote the safety and welfare of female students. The ideals of gender equity and equality are disseminated through various programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

397

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cssrandsrrmdc.ac.in/userfiles/file/FEEDBACK/FEEDBACK%20ANALYSIS%20&%20ATR.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

195

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the conclusion of the admissions and at the beginning of the academic year, an orientation & induction programme is conducted for the first-year undergraduate & post graduate students to facilitate a smooth transition to higher education and to develop career. To test the efficiency of students, the faculty segregated the students' list by the marks obtained in the first internal examination and divided them into slow learners and advanced learners who got below 40 per cent of marks and advanced learners who got above 75 per cent considered slow and advanced learners. After that, the focus is placed on slow learners and extra classes are taken to the slow learners three times a week, to clear their doubts and improve their subject knowledge and reconduct the examination to test their performance. Whereas for advanced learners all the faculty will guide them to have active participation in seminars, conferences, competitive programmes, and research programmes to upgrade their skills for career development.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
772	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Lecture method: This method facilitates the teacher to explain and revise the content for a better understanding by the students for overall development.

Interactive method: In this method, faculty interact with students by motivating them to participate in group discussions, seminar, quizzes and debates. Each department provides an effective platform for students to enhance their latest skills, knowledge, and values to shape their behaviour with interactive method.

Applying more student-centric methods to enhance skills of the students

1. **Experiential Learning:** The department conducts various programmes for students to gain knowledge in real time experience, Laboratory sessions are conducted to obtain the subject knowledge beyond the syllabus. Industrial Visits and field trips are conducted to gain experience in the fields.

2. **Participatory Learning:** In this student participate/attend various activities such as seminars, and group discussions, debates, essay writings elocutions and many other activities held within and outside of the campus. Annual cultural programs are organized for the students to give an opening to their

creativity. Regular presentations are organized for students at intra or inter-department levels to develop technical skills while presenting papers in seminars/conferences.

3. Problem-solving methods: Every department motivates students to acquire knowledge in problem-solving skills. For this, the departments organize expert lectures, participation intests and other competitions to involve in problem solving. Regular assignments, Mini Projects, presentations, and Department level Debates.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution always gives utmost for ICT to enhance teaching interest in students and provided updated Information and Communications Technology (ICT) facilities with the internet, Wi-Fi facilities, and others to meet the vision and mission. The faculty uses ICT-enabled tools to facilitate the effective teaching-learning process.

Students and faculty have access to the N-List and NDL provides students to excess all books and materials at free cost the comprehensive information on all curriculum-related topics were uploaded in the college website like time tables teaching materials etc. To promote the ICT educational ecosystem within the Institution. Flipped classes use online lectures, video clips, audio files, websites, and TV channels to free class time for higher-order thinking activities. The faculty use audio video visual classes and ppts for students to enhance their interest in the learning process.

In addition to these, some of the faculty also prepare PowerPoint presentations related to subjects to discuss in the classrooms. The faculty are also using multiple sources of online education websites and digital platforms particularly SWAYAM, e-Content courseware in UG subjects on the Consortium for Educational Communication (CEC), and e-PG Pathshala, Students are advised to use the Swayamprabha to watch the DTH

high-quality educational curriculum-based course content channels and the CEC-UGC YouTube channel as the off-class supplementary self-learning. Webpros (MIS) provides students with all information on curricular aspects. The library is connected to the Information and Library Network Centre (INFLIBNET) in which all the content from e-books and e-journals are accessible.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

32

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is affiliating college, the institution follows all the guidelines and mechanisms of the parent university to conduct examinations in the presence of the College Examination Committee (CEC). The university prescribed 25 marks for internal evaluation out of 100 in each subject. The college conducts internal assessments in a transparent manner for 25 marks with 40% pass marks. The assessment consists of 2 internal examinations, 2 seminars, 2 assignments and 75 % attendance for each theory paper in each semester. Each internal examination is conducted for 25 marks with a pass of 40% and made to a 10-point scale, attendance, each assignment, and seminar for 5 marks. Each internal examination consists of five 5-mark questions with 2 questions as a choice and two 10-mark questions with 1 question as a choice in each section. The first half of the syllabus for 1st internal examination and the second half syllabus for 2nd internal examination. The best of the two internal examinations and assignments shall be taken as the final marks secured by each candidate. The internal result is displayed on the notice boards. Any complaints/suggestions/issues regarding results shall be taken to the notice of the Controller of Examinations/ Chief Superintendent.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

EXAMINATION GRIEVANCE REDRESSAL POLICY

CSSR & SRRM Degree & PG College follows the open and continuous internal evaluation system prescribed by the affiliating university. This document provides information on the redressal policy related to any sort of grievances raised by the students in connection with the internal and external examinations.

1. INTRODUCTION

The university's rules and directions serve as guidelines for the institution in all curricular, examination, and evaluation-related matters. The institution follows the internal evaluation system as per the guidelines of the affiliated university. The

college administers two internal assessment tests, closely following the evaluation methods and norms prescribed by the university regulations. Students and faculty members are informed of the dates for internal evaluations at the start of the semester via the institute academic calendar, prepared by the Academic Council of the institution based on the academic calendar published by the university.

The internal exam schedule is published well in advance by the 1 examination cell of the institution and passed on to department-wise through respective Heads of Departments. The department-wise in turn exhibits the same on the department notice boards and circulates it online among the staff and students of the department to ensure that it has reached all the students.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students' outcomes at the end of each Programme

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course.

Program Specific Outcomes (PSOs): These are program outcomes statements that help students understand how the skills and knowledge they acquire in this course directly affect society's sustainability and improvement.

The College always adopts Outcome based education and has clearly stated learning the IQAC conducts orientation and induction Programme for all the students newly joined and explains about the outcomes clearly for them

The outcomes are displayed in the college website and all departmental notice boards and discussed with the stakeholders' parents' alumni and students.

Hard Copy of syllabus along with Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NO
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and Program-specific outcomes are assessed through course outcomes of the courses through direct and indirect methods. The knowledge and skills described by the course outcomes are mapped to specific problems at End-semester examinations, Continuous Internal Assessments, and assignments. Assessment Methods for CO's Attainment: Rubrics are used for both formative and summative assessments of students and are shared with students. The following tables show the various methods used in the assessment process that periodically document and demonstrate the degree to which the Course Outcomes are attained. Assessment Methods for PO and PSO Attainment: The assessment method for PO/PSO attainment is shown in the figure. Indirect assessment strategies are implemented by embedding them in the Student Exit Survey, Employer Survey and Alumni Survey. The average of the above surveys is the average attainment. The following scoring function is used to calculate the average attainment of each PO. PO /PSO Attainment (%) = (weightage 80%) x (Average attainment indirect method) + (weightage 20%) x (Average attainment in indirect method). Tools such as Student exit surveys, Alumni surveys and Employer surveys are used for the assessment of POs/PSOs as shown in Table 2. From the above table, Attainments are obtained by assessing every PO/PSO

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://cssrandsrrmdc.ac.in/userfiles/file/SSS/STUDENT%20SATISFACTION%20SURVEY%20\(SSS\)%202023-2024.pdf](https://cssrandsrrmdc.ac.in/userfiles/file/SSS/STUDENT%20SATISFACTION%20SURVEY%20(SSS)%202023-2024.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village sand several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, The NCC unit of the college developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, save fuel save country programme, Swachhta Abhiyan, National equality

awareness. Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various Programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

9

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is situated in an area of 6 acres of over 2 acres of greenery campus and 4 acres of playground with a total built-up area of sq. more. The college has an adequate physical infrastructure with 24 ICT-enabled classrooms, 5 fine laboratories, 2 auditoriums, 1 mini conference hall, 2 computer labs with 6 servers and 120 clients, 35 laptops and a language lab and library with fully automated facility with a separate reading facility for faculty and students to enhance the skills of teachers and students. The classrooms are equipped with ICT facilities and with surveillance cameras. Besides the college provides additional amenities for students and faculty like canteen, restrooms, common rooms, parking spaces, PH ramp, PH toilets, 1 health centre, RO drinking water botanical garden, mushroom cultivation, indoor and outdoor gym facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college will always give equivalent significance for academic and for extra-curricular activities Sports and Cultural activities are the central areas of the students to develop in all aspect's college built adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outdoor Sports Facilities

Kho-Kho Court (27mx16m)

Kabbadi Court 33 ft × 43 f

Badminton Court 13.4m long and 6.1m wide.

Ball Badminton Court 12 by 24 metres

Volley Ball Court 18m long and 9m wide- 2 numbers

Indoor Sports Facilities

The college as semi-indoor facilities provide Table Tennis, Carom's and Chess.

Yoga Centre

The auditorium and open-air theatre are conducive to yoga practice by staff and students.

Gymnasium

The college has both an indoor and outdoor gymnasium with a gym instructor the gym will remains open from 6.00 am to 8.00 am and 4.00 pm to 6.00 pm.

The campus provides adequate facilities for enriching the environment for physical growth for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is setup in 1800 Sq.ft as a knowledge hub for students and staff, offering 8380 books. The library is fully automated with ILMS powered by ILMS software "SOUL 3.0" grants easy access to resources in library. INFLIBNET and N-list memberships enhance digital resource availability.

Students and library staff can find books and other items more easily in the Online Public Access Catalogue (OPAC). The new materials and other books are arranged in the library so that readers may quickly find them in order of availability.

The purpose of the twice-yearly library committee meetings is to improve the caliber of library services through organizing book exhibitions, proposing talks, and recommending new books for the collection. Through orientation programs for first-year students and educational workshops on how to use e-resources and other reference materials for new faculty, the library staff makes a contribution.

The library made a point of providing 24 internet-connected computers so that staff and students could use electronic resources. Daily newspapers were also placed at the library's door for convenient access by staff and students. The library's precision is displayed in the register, which is kept at the entrance gate for entry.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.37

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

414

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has established a decentralized system for creating, maintaining, and upgrading technology and ICT support facilities to meet the growing demand of ICT usage for students all round development. Internet access is available in the office, departments, classrooms, labs, and all campus areas. The Institution often upgrades its IT and related infrastructure and enhances internet connection access in the campus according to the need. IT facilities the institute has a total of 175 computers and 30 laptops for students and 2 TV Screen and all classrooms are ICT enabled, to enhance the learning experience. Five scanners, printers and a Xerox machine are available for the up keep of the office and students' use. Subscription is paid to Zoom & Google meet meeting platform for connecting, interacting and conducting online classes workshops and special classes. The Institution set up IT Policy and LMS Monitoring cell to monitor the ICT facilities and usage of the IT facilities of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.37

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's purchase committee is responsible for approving purchases. The upkeep and enhancements of the college. The institution of higher education. Assigned a faculty member as a campus supervisor to uphold the classrooms and campus assist students and communicate with the Mentor staff. Lab attendants observe laboratories. The place with books and resources is staffed by employees of the library, with supervision from the library worker. The library committee convenes biannually to review the. Improvement of amenities. The computers undergo evaluation twice a year. If the head of the department identifies any issue it is corrected and documented in the inventory log and classroom projectors' lenses and filters receive annual servicing. Approved service center. athletic committee consisting of 2 faculty members will come from the physical education department and gym instructor. maintain the gym and oversee sports facilities instruction. College maintenance workers inspect equipment two times. They communicate with the campus maintenance once a year. Group of people tasked with a specific responsibility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cssrandsrrmdc.ac.in/index.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

593

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

428

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

428

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has well organized student council. The Students Council (SC) involves actively in organizing programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the Institution. It is formed by a well -established process consisting of inviting applications from the students for the various posts of students' council. A formal voting procedure is used to select the student representatives after the nominations are received by the students. The selected set of students by voting are instructed by a panel comprising of the Principal, Vice Principals and Head of the Departments. The council is responsible for looking into most of the student activities on campus, including clubs and festivals. It looks after the various student initiatives, technical /academic programs as well as student grievances that may come up. The objectives of the student council are to promote sense of belongingness, self-discipline, leadership among the student community and to represent the views of the students on matters of general concern to them.

Cultural Committee

Library Advisory Committee

Anti ragging Committee

Sports Committee

Students Support Council

File Description	Documents
Paste link for additional information	https://cssrandsrrmdc.ac.in/index.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

CSSR & SRRM Degree & PG College has an Alumni Association. The Alumni Association Council is the governing body of the Alumni Association. The Alumni Association Council members are nominated by their peers. The Council is a self-governing organisation. It serves as the principal point of communication between the Association and the administration, faculty, and student bodies. It advances the Institution's purpose, vision, values, strategic directions, and developments. The vision of the Alumni Association Council is to cultivate mutually beneficial and lifelong relationships, cherish, engage, and celebrate them, and serve as a forum for alumni and alma mater

to strengthen ties in the interest of the Institution's well-being and advancement. The mission is to cultivate an active and inclusive alumni community dedicated to fostering and deepening an equally constructive relationship between alumni and the Institution for the foreseeable future. The objectives of the Council are: To build a strong alumni network willing to share their expertise and experience with the institute's stakeholders and students. To foster and strengthen ties between the Institution and its alumni and among alumni themselves. To pass on the Institution's legacy to the blossoming budding students by instilling confidence and trust.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

CSSR & SRRM Degree and PG College was founded on 27 June 1992 under Shri C. Siva Sankara Reddy and Subba Rami Reddy Educational Society, which was registered on 13 February 1991 under the Societies Registration Act XXI of 1860. The Institution has propelled its vision and mission through high-quality instruction, research, innovation, entrepreneurship, and service since its inception.

Vision, Mission and Objectives:

The vision of the college is to educate rural, backward, and marginalized students with values, skills, and innovative practices, besides instilling a passion for lifelong learning to become global leaders.

The Institution, with its mission, strives to bring positive change in rural life by imparting the best quality education to the rural socioeconomic backward and marginalised students to develop responsible citizens, innovators, and outstanding leaders capable of meeting their challenges respective professions.

The administrative structure of the college is based on the principle of decentralization with accountability and transparency in processes. The governing body holds the highest power in the college. The governing body is assisted by various statutory and non statutory committees. T The IQAC prepares a plan of action at the beginning of the academic year and submits it to the Governing Body for approval. The approved plan of action is communicated through principal to respective heads of department and respective committees for implementation.

File Description	Documents
Paste link for additional information	https://cssrandsrrmdc.ac.in/pages.php?type=about&id=vision-and-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in decentralization for the hassle-free functioning at all the three levels viz., academics, administration and co-curricular and extra-curricular activities. It promotes a participative culture for the achievement of its vision. A required level of autonomy is provided to everyone to enable them to contribute to the growth of the college effectively.

The governing body holds the highest authority in the college. It supervises and exercises control over the affair related to the functioning of the college. The organogram includes IQAC, Academic Council and all the other committees and cells appointed by the Governing Body. All the stakeholders work in coordination while executing their duties to ensure the proper and transparent functioning of the institution.

All the human resources of the institution (Principal, teaching and non-teaching staff, students etc.,) actively participate in

the celebration of all the days of national importance besides cultural programmes.

File Description	Documents
Paste link for additional information	https://cssrandsrrmdc.ac.in/pages.php?type=about&id=principal-s-message
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strives for the holistic development of the students by equipping them with sufficient skills needed in the changing society and job market. For this, the institution frames strategic plans with short-term goals.

Academic Excellence:

To achieve this, the institution strives to become the best college under the university area. The institution gained autonomous status and its short-term goal is to get approval for BBA course from AICTE and also to start new courses like BCA.

Research Excellence:

To achieve this, the institution is prepared to encourage its faculty to do research activities like publishing research articles, attending seminars/conferences and participating in FDPs by providing incentives to them. The long-term goal is to develop and strengthen Research & Development Cell to organize seminars/conferences/workshops and FDPs.

Excellence in Sports:

The institution attracts students with talent in sports and provides them with required training to perform excellently in sports at state/national/international level. The short-term goal is to increase and install advanced sports' equipment in the institution.

Campus Development:

The institution's short-term goal is augmentation of existing

infrastructure which includes sophisticated laboratory equipment, classroom furniture etc., The mid-term goal is campus upliftment i.e., building hostels for the students and the long-term goal is to establish world-class amenities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Set-up:

The Institution is governed by the Governing Body of CSSR & SRM Educational Society. The administrative structure consists of the governing body, principal, academic council, department heads, and the office superintendent, responsible for monitoring staff, students, curriculum, initiatives, activities and educational progress.

Policies:

Institutional activities are governed by a set of policies formulated by the Institution under the policy of Higher Education, guidelines, and procedures.

Institutional bodies:

The Principal appoints several committees, councils, cells, and clubs to monitor and accomplish the Institution's vision, mission, and goals.

Appointment and service rules:

Faculty are appointed in line with the laws, regulations, and procedures of the University Grants Commission and the State Government. The list of selected candidates is submitted to the affiliated university for approval. The service rules comply with the regulations in effect.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://cssrandsrrmdc.ac.in/pages.php?type=administration&id=organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides effective welfare measures for both teaching and non-teaching staff to ensure their well-being and professional growth. Being a self-financed college located in the rural part of the state, it offers lucrative salaries with competitive increments besides General Provident Fund to all the staff members. Wellness programs like yoga day celebrations are organised to promote physical and emotional well-being. The institution also invests in continuous professional development through financial assistance for attending workshops and other training programmes. Flexible working hours and generous leave policies contribute to a healthy work-life balance. The institution fosters a positive workplace culture to enhance overall productivity by prioritizing these welfare measures. This reflects the institution's dedication to the holistic development of its employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To ensure fair and comprehensive evaluation of the performance of its staff, the institution has designed performance appraisal system. It follows the process of self-assessments and

supervisor evaluations by the principal to provide a well-rounded assessment of performance. For teaching staff, the system evaluates instructional quality, student feedback, and research contributions, besides considering professional development and departmental service. The performance of non-teaching staff is assessed based on their efficiency, adherence to job responsibilities, and contributions to the institution's operations. Regular feedback helps the staff understand their strengths and areas for improvement. Additionally, the appraisal system is linked to career advancement opportunities and professional growth, providing a clear pathway for development. The institution ensures that the appraisal system supports continuous improvement, recognizes achievements, in align with the organizational goals.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains rigorous financial oversight through regular internal and external audits to ensure accountability and transparency. The institute's Finance Committee conducts internal audit periodically. It reviews the financial records like income and expenditure statements to ensure accuracy, transparency and adherence to the institutional policies. An independent external auditor examines the institution's financial statements annually to ensure they are accurate and transparent. The Finance Committee of the institution prepares an annual budget plan at the beginning of the financial year and it regularly reviews the financial findings. A corrective plan is developed and implemented to address these findings. The committee submits a detailed report of the internal financial audit to the Governing Body at the end of the financial year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Resource Mobilisation Policy of the Institution outlines the Institution's strategies for mobilising funding and optimal utilisation of resources and funds. The Policy enables the Institution to achieve its goals while ensuring accountability and transparency. CSSR & SRRM Degree & PG College is a self-financed institution that originates its funding from all of its self-financing courses. The Institution raises funds through various sources, including student fees, interest on the corpus fund, alumni donations, and interest on the alumni endowment fund organising seminars, workshops and FDPs. The revenue sources are student fees, government fee reimbursement, and management. The chief source of revenue is fee reimbursement. The Government of Andhra Pradesh's Jagan Anna Vidya Deevena Scheme reimburses tuition fees for students of Scheduled Castes, Scheduled Tribes, backward classes, minorities, Kapus, economically backward classes, and differently-abled categories. The fee reimbursement is made directly to the students' mothers' accounts in four instalments annually, and the mothers would visit the institution and then pay their wards' fees. This

practice fosters frequent meetings between the parents and the Institution. The Institution receives funding for the NSS and other co curricular activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a vital role in institutionalizing quality assurance strategies and processes within the institution. By designing and implementing comprehensive quality frameworks, the IQAC has fostered a culture of continuous improvement. The cell conducts regular internal audits, both academic and administrative, and evaluates institutional performance against established benchmarks. It facilitates the adoption of best practices and innovative approaches to enhance teaching-learning process. The IQAC also organizes training programs and workshops to enhance productivity and efficiency among its staff. Through its systematic approach to regular feedback collection and analysis, the IQAC identifies areas for improvement and initiates strategies to address them. The institution also celebrates days of national importance to instill responsibility towards the nation among the students. It encourages women empowerment activities in the campus.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, through the Internal Quality Assurance Cell, reviews and enhances its teaching-learning processes. The IQAC

conducts periodic evaluations aligned with established norms to ensure continuous improvement. The institution has established various clubs and committees to ensure the effective implementation of the curriculum. The following mechanism is deployed for the continuous evaluation of the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

Student Satisfaction Survey (SSS): An online survey is conducted annually for the assessment of teaching-learning process and methodologies. The responses are analyzed and necessary initiatives are taken for the improvements to be made. The report is submitted to the College Academic Council for future planning and also to the Governing Body for suggestions.

Continuous Internal Evaluation (CIE): The institution conducts two internal examinations per semester and the results are analyzed for the betterment of teaching pedagogies.

Internal Annual Academic Audit (IAAA): The IQAC conducts Internal Annual Academic Audit in which the departments provide the details of the co-curricular activities. All the activities are documented by the departments and submitted to the IQAC which records them for future reference to make improvements.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution always gives utmost priority to gender equity especially for female students & staff. The college took many steps for the promotion of gender equity to enhance and promote equality.

Safety and Security Measures

The campus is under CCTV surveillance at all major locations

The security guard is placed at the entrance gate.

The college ensures social security through woman empowerment cell always encourages the students to participate in various activities

Common Rooms

The common room is allotted for women in the college to facilitate formal and informal meetings, discussions, and other purposes.

Other Programmes are conducted to students and staff to create awareness in all the aspects the Programmes helps the students & staff in promoting gender equity.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution, always maintain a healthy and hygienic environment within the campus by periodical maintenance by campus maintenance committee. Also encourage students, faculty and stakeholders to maintain a healthy environment by managing the various wastes in the campus.

Solid Waste:

Solid waste like dry leaves of various trees on the campus collected through Eco-friendly dustbins and stored in compost pits, and paper waste collected near classrooms, Examination branches, canteens, playgrounds and other premises of the college are sold to local vendors.

The other waste is handed over to the local municipality. Also, Vermicompost pits are maintained in the campus for the yielding of trees and plants in the campus.

Liquid Waste:

The liquid waste like water from washrooms and drinking places is collected through a proper pipeline system and connected to the gardening area of the college.

E-waste:

The college maintains minimal e-waste in college, but the e-waste like damaged wires, cables, computer desktops, & other peripherals from the computer lab are collected and sold to local vendors.

Waste recycling system:

The damaged, tyres, and tubs are used as pots for growing plants. The damaged/broken iron/steel rods and wood are used as fencing to the garden, as bar gates.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized **A. Any 4 or all of the above**

equipment **5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Commemorative Days: National Teachers Day, Gandhi Jayanthi Celebrations, National Education Day, National Mathematics Day & Yogi Vemana Jayanthi & Constitution Day

National Events: Nation Voters Day

National Festivals: Independence Day, Republic Day & Vinayaka Chavithi.

International Commemorative Days and Events: International Women's Day, International Yoga Day, World Blood Donor Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Besides the regular academic development to the students through the syllabus, the institution also encourages and motivates the students and the staff to know the constitutional obligations like values, rights, duties and responsibilities of citizens by organising events like awareness programmes, rallies and competitions in the college. The institution every year celebrates Republic Day and Independence Day in remembrance of freedom fighters and also organises seminars/webinars and Expert/Invited Talks by academicians/professionals including an Awareness Programme on Green India Movement, National Voters Day, International Human Rights Day, Intellectual property rights, Celebrations of National Unity Day, International Women's Day in respect of women. As part of the responsibility and duty to every citizen, the institution has arranged a Blood Donation Camp, Distributed Food to Orphanage and Tree Plantations, Cleaning public places & college premises, and rallies on consumer rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution always gives utmost respect to the legendary people of the nation like Dr. Sarvepalli Radha Krishna, Mahatma Gandhi, Sardar Valabhai Patel, Maulana Abdul Kalam Azad, Srinivasa Ramanujan, Mrs Sarojini Naidu, Dr B R Ambedkar, Yogi Vemana and many more, who brought freedom to the nation and have major role in the development of nation by celebrating their birth and death anniversaries. Also celebrates national and international events and festivals to bring cultural diversity, and to spread unity, awareness, and harmony among the students. Besides that institution also celebrates international events to remember the development, and achievements of other nations.

National: Commemorative Days: National Teachers Day, Gandhi Jayanthi Celebrations, National Education Day, National Mathematics Day, Yogi Vemana Jayanthi. National Events: National Consumers Day, National Voters Day, National Tourism Day. National Festivals: Independence Day, Republic Day, Vinayaka Chavithi. International Commemorative Days and Events: International Women's Day, International Human Rights Day, International Yoga Day, World Blood donor Day, World Environment Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 Title: Library is opened for community on Sundays

Objectives: To serve the educational and knowledge of the community. **Context** Lack of sophisticated library in the town led to the discouragement of educated youth, especially government job aspirants. To resolve this issue, the institution came up with Sunday library concept. **Practice** The institution took initiative to keep its library open for the community members that is local people on Sundays. The library serves the local people by providing all its books including magazines on current affairs and other competitive books for free. It even provided access to its digital library. **Evidence of Success** The number of local users has been gradually increasing for Sunday library.

Best Practice-2 Title: Plantation of trees on the event of Staff Birthdays.

Objectives: 1. To motivate students to celebrate birthdays in simple way and with values that can improve our society. 2. To maintain campus green. **Context** Maintaining healthy relations among faculty members and practicing the plantation of trees on the occasion of faculty birthdays. **Practice** These is the first year to start the practice Each staff member on his/her birthday at least one plant should be planted in the campus area. The college multipart the simple birthday celebrations and it will moral for the students enrich the values and morals in the students. **Evidence of Success** The college campus enriching its greenery day by day.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Academic Empowerment through ICT CSSR & SRRM Degree & PG College was established in 1992 to serve excellence in education under the aegis of gateway to quality education The institution focuses on improving ICT-enabled teaching and learning processes in the digital era. Students experience the LMS as part of their educational process. This System is used to augment the effectiveness of the teachinglearning process. Teaching learning materials -resources assessments ..etc are shared with students through the System. Management System is interfaced with the mobile phones of the students the login and password are created and shared with the students it maintains the details of staff members. It alsoenables the inclusion of courses, course mapping and registration, timetable maintenance, session details etc., Course attainments, exit surveys and feedback by the students. These provide access to students and faculty to not only the ICTenabled learning environment of the institution but access to global resources, the content Students and faculty members are encouraged to learn through MOOC in SWAYAM, NPTEL and other online learning platforms as well as other value-added courses are introduced. The labs are well IT equipped for deeper insights into the teaching-learning process in the digital era. These enhance students' ICT era and make them superior in digital society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

CSSR & SRRM Degree & PG College is affiliated with Yogi Vemana University and offers a comprehensive curriculum developed through effective educational methodologies. The academic council of the college formulates an academic calendar aligned with the university's schedule, detailing the start and end of classes, counseling sessions, internal assessments, and practical examinations. This calendar is made available on the college website, along with a mechanism for student feedback. A timetable committee is responsible for creating a schedule that accommodates the designated workload. The college's curriculum is further enhanced with additional courses, certificate programs, and a variety of co-curricular and extracurricular activities. Faculty members participate in Faculty Development Programs (FDPs) and national seminars to enhance their academic competencies. The Heads of Departments (HODs) supervise the execution of the curriculum by conducting regular departmental meetings to assess the progress of its implementation. At the conclusion of each academic year, the Head of each department, along with the convenors of various cells and clubs, and NSS Program Officers, compile documentary evidence of their activities and submit it to the Internal Quality Assurance Cell (IQAC). The IQAC then reviews these documents, makes necessary adjustments, and ultimately presents them to the Governing Body for final approval prior to the submission of the Annual Quality Assurance Report (AQAR).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the commencement of each academic year, the college

academic council formulates an academic calendar in accordance with the academic schedule established by the affiliated University. This calendar is essential for the effective execution of curriculum delivery plans, which encompass Continuous Internal Evaluation (CIE). The college examination branch is responsible for overseeing the Continuous Internal Evaluation through the timely administration of internal assessments, practical examinations, and evaluations, all conducted within the designated timeframe. The corresponding records will be submitted to the affiliated university. To enhance the CIE process, the college employs various methods such as a regular mentoring system, ongoing evaluations, seminar presentations, and group discussions. These approaches aim to identify and address the challenges and weaknesses faced by students. Student feedback is collected at the end of each semester, and departments are committed to implementing necessary improvements in a sustained manner to enhance the quality of education. Subsequently, the recommendations derived from this feedback, along with input from stakeholders, will be forwarded to the university to facilitate curriculum development, ensuring that students remain current in their respective fields.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

435

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

programs during the year

435

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has incorporated a range of crosscutting themes pertinent to professional ethics, human values, gender issues, environmental concerns, and sustainability into its curriculum, in addition to the standard coursework. The university's curriculum explicitly includes these crosscutting themes within the syllabus for undergraduate programs. Human Values and Professional Ethics: A foundational course titled 'Human Values and Professional Ethics' has been introduced to foster awareness regarding ethical principles and human values. This course aims to impart moral and social values, as well as a sense of loyalty among students. Environmental Studies: The 'Environmental Studies' course is mandatory for all undergraduate students, while the courses 'Environmental Science' and 'Climate Change and Sustainable Development' are offered at the postgraduate level. Gender: The institution actively seeks to educate students on the principles of gender equity. Numerous committees and support cells have been established within the Institute to promote the safety and welfare of female students. The ideals of gender equity and equality are disseminated through various programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

397

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cssrandsrrmdc.ac.in/userfiles/file/FEEDBACK/FEEDBACK%20ANALYSIS%20&%20ATR.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

195	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>After the conclusion of the admissions and at the beginning of the academic year, an orientation & induction programme is conducted for the first-year undergraduate & post graduate students to facilitate a smooth transition to higher education and to develop career. To test the efficiency of students, the faculty segregated the students' list by the marks obtained in the first internal examination and divided them into slow learners and advanced learners who got below 40 per cent of marks and advanced learners who got above 75 per cent considered slow and advanced learners. After that, the focus is placed on slow learners and extra classes are taken to the slow learners three times a week, to clear their doubts and improve their subject knowledge and reconduct the examination to test their performance. Whereas for advanced learners all the faculty will guide them to have active participation in seminars, conferences, competitive programmes, and research programmes to upgrade their skills for career development.</p>	
File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
772	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Lecture method: This method facilitates the teacher to explain and revise the content for a better understanding by the students for overall development.

Interactive method: In this method, faculty interact with students by motivating them to participate in group discussions, seminar, quizzes and debates. Each department provides an effective platform for students to enhance their latest skills, knowledge, and values to shape their behaviour with interactive method.

Applying more student-centric methods to enhance skills of the students

1. Experiential Learning: The department conducts various programmes for students to gain knowledge in real time experience, Laboratory sessions are conducted to obtain the subject knowledge beyond the syllabus. Industrial Visits and field trips are conducted to gain experience in the fields.

2. Participatory Learning: In this student participate/attend various activities such as seminars, and group discussions, debates, essay writings elocutions and many other activities held within and outside of the campus. Annual cultural programs are organized for the students to give an opening to their creativity. Regular presentations are organized for students at intra or inter-department levels to develop technical skills while presenting papers in seminars/conferences.

3. Problem-solving methods: Every department motivates students to acquire knowledge in problem-solving skills. For this, the departments organize expert lectures, participation intests and other competitions to involve in problem solving. Regular assignments, Mini Projects, presentations, and Department level Debates.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution always gives utmost for ICT to enhance teaching interest in students and provided updated Information and Communications Technology (ICT) facilities with the internet, Wi-Fi facilities, and others to meet the vision and mission. The faculty uses ICT-enabled tools to facilitate the effective teaching-learning process.

Students and faculty have access to the N-List and NDJ provides students to excess all books and materials at free cost the comprehensive information on all curriculum-related topics were uploaded in the college website like time tables teaching materials etc. To promote the ICT educational ecosystem within the Institution. Flipped classes use online lectures, video clips, audio files, websites, and TV channels to free class time for higher-order thinking activities. The faculty use audio video visual classes and ppts for students to enhance their interest in the learning process.

In addition to these, some of the faculty also prepare PowerPoint presentations related to subjects to discuss in the classrooms. The faculty are also using multiple sources of online education websites and digital platforms particularly SWAYAM, e-Content courseware in UG subjects on the Consortium for Educational Communication (CEC), and e-PG Pathshala, Students are advised to use the Swayamprabha to watch the DTH high-quality educational curriculum-based course content channels and the CEC-UGC YouTube channel as the off-class supplementary self-learning. Webpros (MIS) provides students with all information on curricular aspects. The library is connected to the Information and Library Network Centre (INFLIBNET) in which all the content from e-books and e-journals are accessible.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
32	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The institution is affiliating college, the institution follows all the guidelines and mechanisms of the parent university to conduct examinations in the presence of the College Examination Committee (CEC). The university prescribed 25 marks for internal evaluation out of 100 in each subject. The college conducts internal assessments in a transparent manner for 25 marks with 40% pass marks. The assessment consists of 2 internal examinations, 2 seminars, 2 assignments and 75 % attendance for each theory paper in each semester. Each internal examination is conducted for 25 marks with a pass of 40% and made to a 10-point scale, attendance, each assignment, and seminar for 5 marks. Each internal examination consists of five 5-mark questions with 2 questions as a choice and two 10-mark questions with 1 question as a choice in each section. The first half of the syllabus for 1st internal examination and the second half</p>	

syllabus for 2nd internal examination. The best of the two internal examinations and assignments shall be taken as the final marks secured by each candidate. The internal result is displayed on the notice boards. Any complaints/suggestions/issues regarding results shall be taken to the notice of the Controller of Examinations/ Chief Super ident.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

EXAMINATION GRIEVANCE REDRESSAL POLICY

CSSR & SRRM Degree & PG College follows the open and continuous internal evaluation system prescribed by the affiliating university. This document provides information on the redressal policy related to any sort of grievances raised by the students in connection with the internal and external examinations.

1. INTRODUCTION

The university's rules and directions serve as guidelines for the institution in all curricular, examination, and evaluation-related matters. The institution follows the internal evaluation system as per the guidelines of the affiliated university. The college administers two internal assessment tests, closely following the evaluation methods and norms prescribed by the university regulations. Students and faculty members are informed of the dates for internal evaluations at the start of the semester via the institute academic calendar, prepared by the Academic Council of the institution based on the academic calendar published by the university.

The internal exam schedule is published well in advance by the 1 examination cell of the institution and passed on to department-wise through respective Heads of Departments. The department-wise in turn exhibits the same on the department notice boards and circulates it online among the staff and

students of the department to ensure that it has reached all the students.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students' outcomes at the end of each Programme

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course.

Program Specific Outcomes (PSOs): These are program outcomes statements that help students understand how the skills and knowledge they acquire in this course directly affect society's sustainability and improvement.

The College always adopts Outcome based education and has clearly stated learning the IQAC conducts orientation and induction Programme for all the students newly joined and explains about the outcomes clearly for them

The outcomes are displayed in the college website and all departmental notice boards and discussed with the stakeholders' parents' alumni and students.

Hard Copy of syllabus along with Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NO
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes and Program-specific outcomes are assessed through course outcomes of the courses through direct and indirect methods. The knowledge and skills described by the course outcomes are mapped to specific problems at End-semester examinations, Continuous Internal Assessments, and assignments. Assessment Methods for CO's Attainment: Rubrics are used for both formative and summative assessments of students and are shared with students. The following tables show the various methods used in the assessment process that periodically document and demonstrate the degree to which the Course Outcomes are attained. Assessment Methods for PO and PSO Attainment: The assessment method for PO/PSO attainment is shown in the figure. Indirect assessment strategies are implemented by embedding them in the Student Exit Survey, Employer Survey and Alumni Survey. The average of the above surveys is the average attainment. The following scoring function is used to calculate the average attainment of each PO. PO /PSO Attainment (%) = (weightage 80%) x (Average attainment indirect method) + (weightage 20%) x (Average attainment in indirect method). Tools such as Student exit surveys, Alumni surveys and Employer surveys are used for the assessment of POs/PSOs as shown in Table 2. From the above table, Attainments are obtained by assessing every PO/PSO

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination

during the year

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://cssrandsrrmdc.ac.in/userfiles/file/SSS/STUDENT%20SATISFACTION%20SURVEY%20\(SSS\)%202023-2024.pdf](https://cssrandsrrmdc.ac.in/userfiles/file/SSS/STUDENT%20SATISFACTION%20SURVEY%20(SSS)%202023-2024.pdf)

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, The NCC unit of the college developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree

plantation, Road safety awareness, Ekta daud for health, save fuel save country programme, Swachhta Abhiyan, National equality awareness. Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various Programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

9

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is situated in an area of 6 acres of over 2 acres of greenery campus and 4 acres of playground with a total built-up area of sq. more. The college has an adequate physical infrastructure with 24 ICT-enabled classrooms, 5 fine laboratories, 2 auditoriums, 1 mini conference hall, 2 computer labs with 6 servers and 120 clients, 35 laptops and a language lab and library with fully automated facility with a separate reading facility for faculty and students to enhance the skills of teachers and students. The classrooms are equipped with ICT facilities and with surveillance cameras. Besides the college provides additional amenities for students and faculty like canteen, restrooms, common rooms, parking spaces, PH ramp, PH toilets, 1 health centre, RO drinking water botanical garden, mushroom cultivation, indoor and outdoor gym facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college will always give equivalent significance for academic and for extra-curricular activities Sports and Cultural activities are the central areas of the students to develop in all aspect's college built adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Outdoor Sports Facilities

Kho-Kho Court (27mx16m)

Kabbadi Court 33 ft × 43 f

Badminton Court 13.4m long and 6.1m wide.

Ball Badminton Court 12 by 24 metres

Volley Ball Court 18m long and 9m wide- 2 numbers

Indoor Sports Facilities

The college as semi-indoor facilities provide Table Tennis, Carom's and Chess.

Yoga Centre

The auditorium and open-air theatre are conducive to yoga practice by staff and students.

Gymnasium

The college has both an indoor and outdoor gymnasium with a gym instructor the gym will remains open from 6.00 am to 8.00 am and 4.00 pm to 6.00 pm.

The campus provides adequate facilities for enriching the

environment for physical growth for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.39

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is setup in 1800 Sq.ft as a knowledge hub for students and staff, offering 8380 books. The library is fully automated with ILMS powered by ILMS software "SOUL 3.0" grants easy access to resources in library. INFLIBNET and N-list memberships enhance digital resource availability.

Students and library staff can find books and other items more easily in the Online Public Access Catalogue (OPAC). The new materials and other books are arranged in the library so that readers may quickly find them in order of availability.

The purpose of the twice-yearly library committee meetings is to improve the caliber of library services through organizing book exhibitions, proposing talks, and recommending new books for the collection. Through orientation programs for first-year students and educational workshops on how to use e-resources and other reference materials for new faculty, the library staff makes a contribution.

The library made a point of providing 24 internet-connected computers so that staff and students could use electronic resources. Daily newspapers were also placed at the library's door for convenient access by staff and students. The library's precision is displayed in the register, which is kept at the entrance gate for entry.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
1.37	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
414	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has established a decentralized system for creating, maintaining, and upgrading technology and ICT support facilities to meet the growing demand of ICT usage for students all round development. Internet access is available in the office, departments, classrooms, labs, and all campus areas. The Institution often upgrades its IT and related infrastructure and enhances internet connection access in the campus according to the need. IT facilities the institute has a total of 175 computers and 30 laptops for students and 2 TV Screen and all classrooms are ICT enabled, to enhance the learning experience. Five scanners, printers and a Xerox machine are available for the up keep of the office and students' use. Subscription is paid to Zoom & Google meet meeting platform for connecting, interacting and conducting online classes workshops and special classes. The Institution set up IT Policy and LMS Monitoring cell to monitor the ICT facilities and usage of the IT facilities of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
10.37	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The college's purchase committee is responsible for approving purchases. The upkeep and enhancements of the college. The institution of higher education. Assigned a faculty member as a campus supervisor to uphold the classrooms and campus assist students and communicate with the Mentor staff. Lab attendants observe laboratories. The place with books and resources is staffed by employees of the library, with supervision from the library worker. The library committee convenes biannually to review the. Improvement of amenities.</p>	

The computers undergo evaluation twice a year. If the head of the department identifies any issue it is corrected and documented in the inventory log and classroom projectors' lenses and filters receive annual servicing. Approved service center. athletic committee consisting of 2 faculty members will come from the physical education department and gym instructor. maintain the gym and oversee sports facilities instruction. College maintenance workers inspect equipment two times. They communicate with the campus maintenance once a year. Group of people tasked with a specific responsibility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://cssrandsrrmdc.ac.in/index.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

593

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided

by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

428

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

428

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="97 651 512 712">File Description</th> <th data-bbox="512 651 1358 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 712 512 931">Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td> <td data-bbox="512 712 1358 931" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="97 931 512 1032">Upload any additional information</td> <td data-bbox="512 931 1358 1032" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="97 1032 512 1167">Details of student grievances including sexual harassment and ragging cases</td> <td data-bbox="512 1032 1358 1167" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded	Upload any additional information	View File	Details of student grievances including sexual harassment and ragging cases	View File	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded								
Upload any additional information	View File								
Details of student grievances including sexual harassment and ragging cases	View File								
<p>5.2 - Student Progression</p>									
<p>5.2.1 - Number of placement of outgoing students during the year</p>									
<p>5.2.1.1 - Number of outgoing students placed during the year</p>									
<p>15</p>									
<table border="1"> <thead> <tr> <th data-bbox="97 1469 512 1529">File Description</th> <th data-bbox="512 1469 1358 1529">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1529 512 1637">Self-attested list of students placed</td> <td data-bbox="512 1529 1358 1637" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="97 1637 512 1738">Upload any additional information</td> <td data-bbox="512 1637 1358 1738" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	View File	Upload any additional information	View File			
File Description	Documents								
Self-attested list of students placed	View File								
Upload any additional information	View File								
<p>5.2.2 - Number of students progressing to higher education during the year</p>									
<p>5.2.2.1 - Number of outgoing student progression to higher education</p>									
<p>25</p>									

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has well organized student council. The Students Council (SC) involves actively in organizing programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the Institution. It is formed by a well -established process consisting of inviting applications from the students for the various posts of students' council. A formal voting procedure is used to select the student representatives after the nominations are received by the students. The selected set of students by voting are instructed by a panel comprising of the Principal, Vice Principals and Head of the Departments. The council is responsible for looking into most of the student activities on campus, including clubs and festivals. It looks after the various student initiatives, technical /academic programs as well as student grievances that may come up. The objectives of the student council are to promote sense of belongingness, self-discipline, leadership among the student community and to represent the views of the students on matters of general concern to them.

Cultural Committee

Library Advisory Committee

Anti ragging Committee

Sports Committee

Students Support Council

File Description	Documents
Paste link for additional information	https://cssrandsrrmdc.ac.in/index.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

CSSR & SRRM Degree & PG College has an Alumni Association. The Alumni Association Council is the governing body of the Alumni Association. The Alumni Association Council members are nominated by their peers. The Council is a self-governing organisation. It serves as the principal point of communication between the Association and the administration, faculty, and student bodies. It advances the Institution's purpose, vision, values, strategic directions, and developments. The vision of the Alumni Association Council is to cultivate mutually beneficial and lifelong relationships, cherish, engage, and celebrate them, and serve as a forum for alumni and alma mater to strengthen ties in the interest of the Institution's well-being and advancement. The mission is to cultivate an active and inclusive alumni community dedicated to fostering and deepening an equally constructive relationship between alumni and the Institution for the foreseeable future. The objectives of the Council are: To build a strong alumni network willing to share their expertise and experience with the institute's stakeholders and students. To foster and strengthen ties between the Institution and its alumni and among alumni themselves. To pass on the Institution's legacy to the blossoming budding students by instilling confidence and trust.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>CSSR & SRRM Degree and PG College was founded on 27 June 1992 under Shri C. Siva Sankara Reddy and Subba Rami Reddy Educational Society, which was registered on 13 February 1991 under the Societies Registration Act XXI of 1860. The Institution has propelled its vision and mission through high-quality instruction, research, innovation, entrepreneurship, and service since its inception.</p> <p>Vision, Mission and Objectives:</p> <p>The vision of the college is to educate rural, backward, and marginalized students with values, skills, and innovative practices, besides instilling a passion for lifelong learning to become global leaders.</p> <p>The Institution, with its mission, strives to bring positive change in rural life by imparting the best quality education to the rural socioeconomic backward and marginalised students to develop responsible citizens, innovators, and outstanding leaders capable of meeting their challenges respective professions.</p> <p>The administrative structure of the college is based on the principle of decentralization with accountability and transparency in processes. The governing body holds the</p>	

highest power in the college. The governing body is assisted by various statutory and non statutory committees. T The IQAC prepares a plan of action at the beginning of the academic year and submits it to the Governing Body for approval. The approved plan of action is communicated through principal to respective heads of department and respective committees for implementation.

File Description	Documents
Paste link for additional information	https://cssrandsrrmdc.ac.in/pages.php?type=about&id=vision-and-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in decentralization for the hassle-free functioning at all the three levels viz., academics, administration and co-curricular and extra-curricular activities. It promotes a participative culture for the achievement of its vision. A required level of autonomy is provided to everyone to enable them to contribute to the growth of the college effectively.

The governing body holds the highest authority in the college. It supervises and exercises control over the affair related to the functioning of the college. The organogram includes IQAC, Academic Council and all the other committees and cells appointed by the Governing Body. All the stakeholders work in coordination while executing their duties to ensure the proper and transparent functioning of the institution.

All the human resources of the institution (Principal, teaching and non-teaching staff, students etc.,) actively participate in the celebration of all the days of national importance besides cultural programmes.

File Description	Documents
Paste link for additional information	https://cssrandsrrmdc.ac.in/pages.php?type=about&id=principal-s-message
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strives for the holistic development of the students by equipping them with sufficient skills needed in the changing society and job market. For this, the institution frames strategic plans with short-term goals.

Academic Excellence:

To achieve this, the institution strives to become the best college under the university area. The institution gained autonomous status and its short-term goal is to get approval for BBA course from AICTE and also to start new courses like BCA.

Research Excellence:

To achieve this, the institution is prepared to encourage its faculty to do research activities like publishing research articles, attending seminars/conferences and participating in FDPs by providing incentives to them. The long-term goal is to develop and strengthen Research & Development Cell to organize seminars/conferences/workshops and FDPs.

Excellence in Sports:

The institution attracts students with talent in sports and provides them with required training to perform excellently in sports at state/national/international level. The short-term goal is to increase and install advanced sports' equipment in the institution.

Campus Development:

The institution's short-term goal is augmentation of existing infrastructure which includes sophisticated laboratory

equipment, classroom furniture etc., The mid-term goal is campus upliftment i.e., building hostels for the students and the long-term goal is to establish world-class amenities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Set-up:

The Institution is governed by the Governing Body of CSSR & SRM Educational Society. The administrative structure consists of the governing body, principal, academic council, department heads, and the office superintendent, responsible for monitoring staff, students, curriculum, initiatives, activities and educational progress.

Policies:

Institutional activities are governed by a set of policies formulated by the Institution under the policy of Higher Education, guidelines, and procedures.

Institutional bodies:

The Principal appoints several committees, councils, cells, and clubs to monitor and accomplish the Institution's vision, mission, and goals.

Appointment and service rules:

Faculty are appointed in line with the laws, regulations, and procedures of the University Grants Commission and the State Government. The list of selected candidates is submitted to the affiliated university for approval. The service rules comply with the regulations in effect.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://cssrandsrrmdc.ac.in/pages.php?type=administration&id=organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides effective welfare measures for both teaching and non-teaching staff to ensure their well-being and professional growth. Being a self-financed college located in the rural part of the state, it offers lucrative salaries with competitive increments besides General Provident Fund to all the staff members. Wellness programs like yoga day celebrations are organised to promote physical and emotional well-being. The institution also invests in continuous professional development through financial assistance for attending workshops and other training programmes. Flexible working hours and generous leave policies contribute to a healthy work-life balance. The institution fosters a positive workplace culture to enhance overall productivity by prioritizing these welfare measures.

This reflects the institution's dedication to the holistic development of its employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To ensure fair and comprehensive evaluation of the performance of its staff, the institution has designed performance appraisal system. It follows the process of self-

assessments and supervisor evaluations by the principal to provide a well-rounded assessment of performance. For teaching staff, the system evaluates instructional quality, student feedback, and research contributions, besides considering professional development and departmental service. The performance of non-teaching staff is assessed based on their efficiency, adherence to job responsibilities, and contributions to the institution's operations. Regular feedback helps the staff understand their strengths and areas for improvement. Additionally, the appraisal system is linked to career advancement opportunities and professional growth, providing a clear pathway for development. The institution ensures that the appraisal system supports continuous improvement, recognizes achievements, in align with the organizational goals.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains rigorous financial oversight through regular internal and external audits to ensure accountability and transparency. The institute's Finance Committee conducts internal audit periodically. It reviews the financial records like income and expenditure statements to ensure accuracy, transparency and adherence to the institutional policies. An independent external auditor examines the institution's financial statements annually to ensure they are accurate and transparent. The Finance Committee of the institution prepares an annual budget plan at the beginning of the financial year and it regularly reviews the financial findings. A corrective plan is developed and implemented to address these findings. The committee submits a detailed report of the internal financial audit to the Governing Body at the end of the financial year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Resource Mobilisation Policy of the Institution outlines the Institution's strategies for mobilising funding and optimal utilisation of resources and funds. The Policy enables the Institution to achieve its goals while ensuring accountability and transparency. CSSR & SRRM Degree & PG College is a self-financed institution that originates its funding from all of its self-financing courses. The Institution raises funds through various sources, including student fees, interest on the corpus fund, alumni donations, and interest on the alumni endowment fund organising seminars, workshops and FDPs. The revenue sources are student fees, government fee reimbursement, and management. The chief source of revenue is fee reimbursement. The Government of Andhra Pradesh's Jagan Anna Vidya Deevena Scheme reimburses tuition fees for students of Scheduled Castes, Scheduled Tribes, backward classes, minorities, Kapus, economically backward classes, and differently-abled categories. The fee

reimbursement is made directly to the students' mothers' accounts in four instalments annually, and the mothers would visit the institution and then pay their wards' fees. This practice fosters frequent meetings between the parents and the Institution. The Institution receives funding for the NSS and other co curricular activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a vital role in institutionalizing quality assurance strategies and processes within the institution. By designing and implementing comprehensive quality frameworks, the IQAC has fostered a culture of continuous improvement. The cell conducts regular internal audits, both academic and administrative, and evaluates institutional performance against established benchmarks. It facilitates the adoption of best practices and innovative approaches to enhance teaching-learning process. The IQAC also organizes training programs and workshops to enhance productivity and efficiency among its staff. Through its systematic approach to regular feedback collection and analysis, the IQAC identifies areas for improvement and initiates strategies to address them. The institution also celebrates days of national importance to instill responsibility towards the nation among the students. It encourages women empowerment activities in the campus.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, through the Internal Quality Assurance Cell, reviews and enhances its teaching-learning processes. The IQAC conducts periodic evaluations aligned with established norms to ensure continuous improvement. The institution has established various clubs and committees to ensure the effective implementation of the curriculum. The following mechanism is deployed for the continuous evaluation of the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

Student Satisfaction Survey (SSS): An online survey is conducted annually for the assessment of teaching-learning process and methodologies. The responses are analyzed and necessary initiatives are taken for the improvements to be made. The report is submitted to the College Academic Council for future planning and also to the Governing Body for suggestions.

Continuous Internal Evaluation (CIE): The institution conducts two internal examinations per semester and the results are analyzed for the betterment of teaching pedagogies.

Internal Annual Academic Audit (IAAA): The IQAC conducts Internal Annual Academic Audit in which the departments provide the details of the co-curricular activities. All the activities are documented by the departments and submitted to the IQAC which records them for future reference to make improvements.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

B. Any 3 of the above

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The Institution always gives utmost priority to gender equity especially for female students & staff. The college took many steps for the promotion of gender equity to enhance and promote equality.</p> <p>Safety and Security Measures</p> <p>The campus is under CCTV surveillance at all major locations</p> <p>The security guard is placed at the entrance gate.</p> <p>The college ensures social security through woman empowerment cell always encourages the students to participate in various activities</p> <p>Common Rooms</p> <p>The common room is allotted for women in the college to facilitate formal and informal meetings, discussions, and other purposes.</p> <p>Other Programmes are conducted to students and staff to create awareness in all the aspects the Programmes helps the students & staff in promoting gender equity.</p>	

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution, always maintain a healthy and hygienic environment within the campus by periodical maintenance by campus maintenance committee. Also encourage students, faculty and stakeholders to maintain a healthy environment by managing the various wastes in the campus.

Solid Waste:

Solid waste like dry leaves of various trees on the campus collected through Eco-friendly dustbins and stored in compost pits, and paper waste collected near classrooms, Examination branches, canteens, playgrounds and other premises of the college are sold to local vendors.

The other waste is handed over to the local municipality.

Also, Vermicompost pits are maintained in the campus for the yielding of trees and plants in the campus.

Liquid Waste:

The liquid waste like water from washrooms and drinking places is collected through a proper pipeline system and connected to the gardening area of the college.

E-waste:

The college maintains minimal e-waste in college, but the e-waste like damaged wires, cables, computer desktops, & other peripherals from the computer lab are collected and sold to local vendors.

Waste recycling system:

The damaged, tyres, and tubs are used as pots for growing plants. The damaged/broken iron/steel rods and wood are used as fencing to the garden, as bar gates.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Commemorative Days: National Teachers Day, Gandhi Jayanthi

Celebrations, National Education Day, National Mathematics Day & Yogi Vemana Jayanthi & Constitution Day

National Events: Nation Voters Day

National Festivals: Independence Day, Republic Day & Vinayaka Chavithi.

International Commemorative Days and Events: International Women's Day, International Yoga Day, World Blood Donor Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Besides the regular academic development to the students through the syllabus, the institution also encourages and motivates the students and the staff to know the constitutional obligations like values, rights, duties and responsibilities of citizens by organising events like awareness programmes, rallies and competitions in the college. The institution every year celebrates Republic Day and Independence Day in remembrance of freedom fighters and also organises seminars/webinars and Expert/Invited Talks by academicians/professionals including an Awareness Programme on Green India Movement, National Voters Day, International Human Rights Day, Intellectual property rights, Celebrations of National Unity Day, International Women's Day in respect of women. As part of the responsibility and duty to every citizen, the institution has arranged a Blood Donation Camp, Distributed Food to Orphanage and Tree Plantations, Cleaning public places & college premises, and rallies on consumer rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution always gives utmost respect to the legendry people of the nation like Dr. Sarvepalli Radha Krishna, Mahatma Gandhi, Sardar Valabhai Patel, Maulana Abdul Kalam Azad, Srinivasa Ramanujan, Mrs Sarojini Naidu, Dr B R Ambedkar, Yogi Vemana and many more, who brought freedom to the nation and have major role in the development of nation by celebrating their birth and death anniversaries. Also

celebrates national and international events and festivals to bring cultural diversity, and to spread unity, awareness, and harmony among the students. Besides that institution also celebrates international events to remember the development, and achievements of other nations. National: Commemorative Days: National Teachers Day, Gandhi Jayanthi Celebrations, National Education Day, National Mathematics Day, Yogi Vemana Jayanthi. National Events: National Consumers Day, National Voters Day, National Tourism Day. National Festivals: Independence Day, Republic Day, Vinayaka Chavithi. International Commemorative Days and Events: International Women's Day, International Human Rights Day, International Yoga Day, World Blood donor Day, World Environment Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 Title: Library is opened for community on Sundays
Objectives: To serve the educational and knowledge of the community. **Context** Lack of sophisticated library in the town led to the discouragement of educated youth, especially government job aspirants. To resolve this issue, the institution came up with Sunday library concept. **Practice** The institution took initiative to keep its library open for the community members that is local people on Sundays. The library serves the local people by providing all its books including magazines on current affairs and other competitive books for free. It even provided access to its digital library. **Evidence of Success** The number of local users has been gradually increasing for Sunday library.

Best Practice-2 Title: Plantation of trees on the event of Staff Birthdays.

Objectives: 1. To motivate students to celebrate birthdays in simple way and with values that can improve our society. 2. To maintain campus green. Context Maintaining healthy relations among faculty members and practicing the plantation of trees on the occasion of faculty birthdays. Practice These is the first year to start the practice Each staff member on his/her birthday at least one plant should be planted in the campus area. The college multipart the simple birthday celebrations and it will moral for the students enrich the values and morals in the students. Evidence of Success The college campus enriching its greenery day by day.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Academic Empowerment through ICT CSSR & SRRM Degree & PG College was established in 1992 to serve excellence in education under the aegis of gateway to quality education The institution focuses on improving ICT-enabled teaching and learning processes in the digital era. Students experience the LMS as part of their educational process. This System is used to augment the effectiveness of the teachinglearning process. Teaching learning materials -resources assessments ..etc are shared with students through the System. Management System is interfaced with the mobile phones of the students the login and password are created and shared with the students it maintains the details of staff members. It alsoenables the inclusion of courses, course mapping and registration, timetable maintenance, session details etc., Course attainments, exit surveys and feedback by the students. These provide access to students and faculty to not only the ICTenabled learning environment of the institution but access to global resources, the content Students and faculty members are encouraged to learn through MOOC in SWAYAM, NPTEL and other online learning platforms as well as other value-added courses are introduced. The labs are well IT equipped for deeper insights into the teaching-learning process in the digital era. These enhance students' ICT era

and make them superior in digital society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff

To inculcate online learning through add on courses.

To stimulate the academic environment for promotion of quality in teaching-learning process

To conduct various activities that will help students and staff to develop these skills

To increase Extension activities

To develop more formal linkages through MoUs

To organise more workshops, seminars and conferences

To create awareness and initiate measures for protecting and promoting environment

To promote Research by students and Faculty

To monitor Quality Assurance and Quality Enhancement activities

To support various Staff Welfare measures.

To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages

To foster and strengthen relationship through Faculty and Student Exchange Programmes

To devise techniques to improve Teaching Learning &

Evaluation process