



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		CSSR AND SRRM DEGREE AND PG COLLEGE
Name of the head of the Institution		SRI. C.V. RAJAGOPAL REDDY
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08563274373
Mobile no.		9440895668
Registered Email		cssrandsrrmdc@gmail.com
Alternate Email		cvrajagopalreddy@gmail.com
Address		13/521, REDDY COLONY, KAMALAPURAM
City/Town		YSR KADAPA
State/UT		Andhra Pradesh
Pincode		516289
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	T. GANESH KUMAR
Phone no/Alternate Phone no.	08563274373
Mobile no.	9000724247
Registered Email	iqaccssr@gmail.com
Alternate Email	ganeshcssr@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.cssrandsrrmdc.org/cssr/AQAR-2017-18.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<http://cssrandsrrmdc.org/cssr/page.php?slug=academic-schedule>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.77	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

29-Dec-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on Personalized Teaching Beyond Content, by Dr. K.Devasahayam,	28-Dec-2018 1	48

Central Institute of English & Foreign Languages, Hyderabad.		
FDP on Research Avenues in Business World by Prof. Dr. S. Raghunatha Reddy, YVUniversity, Kadapa	02-Sep-2018 1	8
Guest Lecture on Future Research Avenues by Dr. D. Maruthi Prasad, Principal, Vasavi Institute of Management Sciences, Kadapa.	25-Feb-2019 1	215
Bridge Courses	09-Jul-2018 1	100
Tree Plantation & Social Forestry - Inspiration by Sri.M.Guruprabhakar, District Forest Officer, Kadapa	17-Sep-2018 1	330
Guest Lecture on Secrets of Language Learning by Dr. K. Devasahayam, Central Institute of English & Foreign Languages, Hyderabad.	26-Dec-2018 1	550
Mid Year Orientation and Motivation Programme (Re-orientation and Re-approach for students further improvement)	02-Jan-2019 1	772
FDP - Workshop on ICT & Leadership In Management, by S.Mahabood Chan, Deshpande Educational Trust, YVU, Kadapa.	23-Jan-2019 1	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
NIL	NIL	NIL	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Regular Faculty Meetings: The deliberations of the regular faculty meetings are sources of encouragement to switch over to the improved curriculum planning and teaching synopsis enriched with useful hyperlinked links of the online lectures (NPTEL) of the content and further improved teaching and learning system with better outcomes.	
* Teacher Quality Enhancement Programmes and FDPs: Initiatives have been taken to strengthen the mechanism for teaching, learning and evaluation by conducting faculty development programmes, attending workshops and training programmes which played a vital role in honing skills and sustaining the quality of education in the institution.	
* Participation, Presentation and Publication of Research Papers: The faculty have published research articles in various journals, presented papers in the seminars, and participated in conferences, Andhra Pradesh Science Congress and Jnanabheri -the knowledge summit. To mention a few, two research papers entitled 'Innovative Pedagogy - A Method for More Effective Teaching' and 'Professional Development of Teacher' presented by our teachers in the National Seminar of the Centre for Educational and Social Sciences (CESS) in collaboration with the NAAC, Association of Indian Universities and Karnataka State Higher Education Council and two innovative ideas on 'The Skills Imperative' and 'Breaking Silos' conceived by our teacher delegates were selected out of the best ten selected ideas of the 'RejuvIdea Conclave'. Students and teachers actively participated in the 'Jnanabheri - Knowledge Summit Workshop' of the Government of Andhra Pradesh, arranged at the Yogi Vemana University, Kadapa, Andhra Pradesh.	
* Infrastructural Development: Play ground expansion (lease hold), additional accommodation and expansion of library facilities and improvement in surveillance system as a part of infrastructural development.	
* Cyber Security Training: The Institute hosted Training Programme on Cyber Security by the Superintendent of Police, Department of Police, Kadapa for the	

police officials of Kadapa District, Andhra Pradesh providing all the required facilities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To encourage and inculcate community social services in the minds of students.	It has been the regular phenomenon of the institution and students actively involved in the Village Immersion Programmes through NSS Units, Women Empowerment Cell, NCC and Unnat Bharat Abhiyan as volunteers and rendered services to the local and adopted village people. The community services began with a detailed survey of the villages which identified problems in the villages and planned solutions after detailed discussion and undertook various activities related to water conservation, tree plantation, cleanliness, waste management, health, women and child development, etc. The students are able to learn a lot and gained real time experience beyond classroom situations. The faculty members and the students distributed the necessaries to the orphans in orphanages and the elders in the old age homes of the area.
To encourage students participate in seminars and workshops at all levels to get exposure to the outside campus world.	As many as 372 students participated in the Knowledge Summit - Jnanabheri, a workshop on Global Competitiveness, organized by the on 4th December, 2018. And also, students participated and presented papers in the AP Science Congress-2018 jointly organized by the Andhra Pradesh Academy of Sciences (APAS) and Yogi Vemana University with the theme of Integrating Science and skills for Global Sustainability, 9-11, November, 2018.
To continue and upgrade use of ICT in curriculum for the betterment of the students.	The members of the faculty are using the ICT in the teaching and learning process besides providing readymade links of the videos and other material sources to the students for their ready reference or watch and it's the joy of learning for students.
To further encourage and motivate the faculty to focus more on research work, publish research outcome in the form of	Most of the teachers attended conferences, workshops, seminars, etc., and presented papers. As many as forty

articles and attend workshops, seminars, training, etc.	three research papers were published by the faculty members in the UGC listed journals during the academic year 2018-19.
To organize Faculty Development Programmes (FDPs) based on the conclusions of the feedback from the stakeholders.	Feedback is the pulse of the satisfaction levels of the students on all the teaching and learning activities which unravel the need for honing of teachers skills further. The feedback information is considered to choose the themes of the areas for that Faculty Development Programmes and conducted the FDPs inviting distinguished eminent resource persons from renowned institutions such as Central Institute of English and Foreign Languages (CIEFL), Hyderabad, Y V University, Kadapa, and so on during the academic year which reoriented and refreshed the research, teaching, learning and evaluation skills.
To prepare detailed curriculum plans and teaching plans/ synopsis supplementing with the detailed links of online lectures of the concerned content available on the online video sharing platform- YouTube with the objective of achieving positive relationship between real and virtual teaching and learning which provides suitable teaching and learning environment.	All the teachers prepared need based suitable comprehensive curriculum and teaching plans/synopsis highlighting with the hyperlinks of online lectures of the concerned content. The teaching has achieved the desired objectives of positive relationships and more improved and interesting teaching and learning class room environment.
To make use of online/digital internal communication system.	All the communications of curricular, cocurricular, extracurricular and outreach activities are delivered online to all the students, faculty members and the stakeholders. The students and the members of faculty are provided with user passwords so as to enable them easy access with all the information available on the college automation software, designed, developed and provided by Webpros Solutions Pvt. Ltd, Visakhapatnam.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>COLLEGE GOVERNING BODY</td> <td>18-Feb-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	COLLEGE GOVERNING BODY	18-Feb-2020
Name of Statutory Body	Meeting Date				
COLLEGE GOVERNING BODY	18-Feb-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No				

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System (MIS) is in operation in the College. The main purpose of it is to adopt the system of paperless office and eDocumentation to minimise the use of paper. The MIS is a treasure of all the data and information compiled and stored from all the departments and other sources which could be retrieved the way in which it is needed particularly for the ready reference of students and faculty and stakeholders. The MIS includes the College website, College Automation Software, social media accounts such as Facebook and Twitter (which are recently recommended as SMC (Social Media Champion) by the MHRD, Software for University Libraries (SOUL) designed and developed by the Information and Library Network Centre (INFLIBNET) and also conventional notice board which are facilitated by the Internet facility of 80mbps. The key software in the Management Information System is College Automation Software. It is designed, developed and provided by the Webpros Solutions Pvt., Ltd, Visakhapatnam. Administration, Academics, Accounts, Admissions, Fee Payments, Examinations, Placements, Correspondence, Library, Staff, Central Stores, Departmental Stores, Hostel, Transport and Students are some of the important modules available in the Webpros software. As far as library management concerned, the SOUL is highly versatile software and instant locator which is readers friendly and librarians' facilitator. The edocumentation is adopted and practiced in the library.</p>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is non-autonomous and all the courses and the syllabi are designed, prescribed and governed by the affiliating Yogi Vemana University. At the beginning of the academic year and soon after the receipt of the academic schedule and syllabi, the IQAC prepares Institutional plan and academic calendar of the semesters. Subjects and papers are allotted to the members of the faculty and the time table is prepared for both the UG & PG programmes accordingly as per the university norms. Care has been taken to incorporate classes in the time table for skill development and online courses for enhancing confidence, employability, entrepreneurial development and outreach programmes including community services among the students. Teachers prepare the respective curricular plans, teaching synopsis and submit them for the approval of the IQAC and the Principal. Novel teaching methods if any are discussed and adopted in the staff meetings. The teachers use ICT tools to make teaching more interesting and heart is touching. Co-curricular activities such as Assignments, Seminars, Quiz's, Debates, Group Discussions and JAM sessions besides doubt clarification, remedial coaching and research and development are important aspects of teaching. Continuous internal assessments are routine for evaluation of students performance. Students' feedback on teachers' performance is collected, analysed and steps are taken to make the teaching and learning system more effective and student centred. All the proceedings and the activities of the day are recorded in the diaries. Faculty activity registers with supporting documents like reports and pics are prepared and recorded regularly and submitted to the IQAC. Academic review meetings are regularly conducted to assess how best the mechanism for curriculum delivery and documentation is implemented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Employability Skills Enhancement Module (ESEM)	NIL	06/12/2018	15	Mukhyamantri Yuvanestam Scheme Training	Employability Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	NIL	15/06/2018
BA	NIL	15/06/2018
BSc	NIL	15/06/2018

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BCom	NIL	15/06/2018
BA	NIL	15/06/2018
BSc	NIL	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally Computer Course for Employability	26/11/2018	30
Mobile App Development	04/02/2019	10
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	GENERAL	47
MSc	COMPUTER SCIENCE	10
BSc	BOTANY	34
BCom	VALUE ADDED COURSE-COMMERCE - TALLY COMPUTER COURSE FOR EMPLOYABILITY	30
BSc	VALUE ADDED COURSE-COMPUTER SCIENCE-MOBILE APP DEVELOPMENT	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained both online and offline from the students, parents, teachers, alumni and employers periodically deploying structured questionnaires inviting their views and suggestions for better mechanism for sustained quality education by the IQAC. Analysis and inferences are used for effective planning and implementation including future plans for achieving excellence. Students feedback on teachers is analysed, inferred and conclusions were drawn particularly based on the needs and expectations for further development. Steps

were taken to further strengthen the teaching and learning process through appropriate faculty development programmes. The IQAC organised FDPs and workshops on themes such as 'Student Motivation: A Scientific Approach,' 'Art of Improving Communication Skills,' 'Personalised Teaching Beyond Content,' 'Teachers Research Innovative Teaching' and Workshops on ICT Leadership in Management,' 'Digital Accounting,' and 'Global Competitiveness, drawing eminent resource persons from the renowned institutions and shared their experiences of excellence which helped honing research, technical and pedagogical skills. To reorient the process of assessment and evaluation of performance of students, post evaluation discussions, clarification of doubts, personal attention, remedial classes for the identified students besides the career guidance and overall development are meticulously scheduled and effectively implemented as per the needs and expectations of the students. The inputs from parents covered the information regarding the overall development of their wards and teaching and learning environment in the college including infrastructural facilities. The parents feedback expected the institution to give more emphasis and impetus on moral and ethical values. Steps have been taken to improve the students attitude further through orientation or induction programmes, seminars, workshops, community services, special lectures by eminent personalities and motivation programmes. To name a few, rendering services to the rural community as student social responsibility, personal hygiene, physical education, road safety, global competitiveness (Jnanabheri-Knowledge summit), and also social, health and skill development for the adolescent girls empowerment under Kishori Vikasam. Feedback information and suggestions from the college alumni on quality education, student development activities particularly employability, e-skill development, academic excellence etc. The alumni offered available resources and skills. They always helped their juniors to acquire the required skills of current demand. The institution has setup the skill development centre with the help of APSSDC and skills development training classes are made a part of daily routine in the time table. Students are imparted training on the required skills through skill development programmes inviting trainers and resource persons of multiple expertises. Teachers' feedback on the syllabus designed and prescribed by the affiliated university. Teachers' suggestions are forwarded to the parent University with recommendations. Industrialists of the area are invited to the college entrepreneurial development programmes which encouraged students to mould themselves prospective entrepreneurs. The industrialists extended invitations for industrial visits and offered facilities for internships. The Career Guidance and Placement Cell conducted training sessions for the aspirants before selection process began and extended invitations for the hiring employers providing all the facilities for selection process. The cell guided and helped 27 students to get placements during the year 2018-2019.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	STATISTICS WITH COMPUTER APPLICATIONS	40	9	9
BSc	BOTANY-ZOOLOGY-CHEMISTRY	50	39	36
BSc	MATHEMATICS-PHYSICS-CHEMISTRY	50	10	8

BA	HISTROY-ECONO MICS-POLITICAL SCIENCE	80	45	42
BSc	MATHEMATICS-S TATISTICS- COMPUTER SCIENCE	100	40	36
BSc	MATHEMATICS-P HYSICS-COMPUTER SCIENCE	50	47	44
BCom	GENERAL	60	10	10
BCom	COMPUTER APPLICATIONS	180	157	145
MCom	GENERAL	80	47	47
MSc	COMPUTER SCIENCE	40	30	30
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	321	105	18	6	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
54	52	7	7	0	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An effective 'Mentoring System' or Mentor-Mentee System, a catalyser for the development of the students has been functioning in the College for the past six years. It has been designed and structured by the College Academic Council and the IQAC. Mentoring System is being monitored by the Co-ordinator of the Internal Quality Assurance Cell (IQAC). All the members of the faculty are mentors or faculty advisers who act as a guide, friend, philosopher, counsellor and advisor. The mentor system provides an option for a student where one can seek knowledge, guidance and support at all times. The mentors maintain the data of the students and continuously monitor the progress and development and the same is updated to the parents and the management periodically. The mentors meet the students frequently or at least twice a month and discuss various activities including class room lectures, labs, participation of seminars, workshops, debates and other events. Mentors' personal attention paves the way to solve any difficulty related to academic, career development and personal issues of the students. Each faculty acts as a mentor for a group of about 30 students. The student mentees are allocated to the mentors from the concerned subjects. The mentors are

entrusted with the responsibility of the overall discipline, progress and development of the allotted mentees. He maintains all the academic, personal health and socio-economic record of each and every student. He is responsible for the academic progress and physiological well being of his mentees. A detail progressive and overall performance record of the mentees including attendance and academic performance of the present and the previous semesters is maintained and mentored meticulously. The mentors encourage the students to do interdisciplinary online certificate courses offered by the SWAYAM or MOOCs, summer trainings or internships, etc. The mentor helps students in their career development and also provides professional guidance in coordination with the College Career Guidance and Placement Cell. The Mentor-Mentee system maintains the record and keeps continuous communication with the graduates or alumni after graduation. In a nut shell, effective mentoring system establishes a trustworthy relationship between Mentees and Mentors which focuses on the needs of the students, establishes consistent communication with parents, closely monitors the growth of student, instils moral and ethical values in the minds of students and develops in them a strong passion for rendering services to the community. The feedback on the mentoring system reveals that the constant interaction with the mentees has resulted an in-depth understanding of the personal problems or issues particularly the regularity to college. The mentors' advice and encouragement made the students overcome their domestic problems and helped them to be regular to the college and concentrate on their studies. The result of which there has been considerable improvement in the student progression. Further, it is also perceived that the students are benefited by the academic, personal, psycho-social support and guidance services including professional counselling, mentoring and academic advice of the mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1573	54	1 : 29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	54	0	5	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Principal	NIL
2019	NIL	Lecturer	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	23	2019	17/04/2019	26/07/2019
BSc	633	2019	20/04/2019	03/06/2019
BA	111	2019	20/04/2019	03/06/2019
BCom	422	2019	20/04/2019	03/06/2019
MCom	08	2019	17/04/2019	26/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our College is non-autonomous and all the courses offered and the examinations are governed by the affiliating Yogi Vemana University. Hence, the IQAC adopts the policies and guidelines framed by the university regarding the assessment or examinations and continuous internal evaluation system. The College Examination Committee monitors the Centralised Continuous Internal Evaluation (CIE) System. It organises special orientation programmes to the teachers and shares advanced experiences on pre and post examination practices including question paper setting, evaluation process, review of the individual student performance and result analysis. The university evaluation system which includes examination pattern, schedule and regulations, is vividly explained to the students during the induction programmes at beginning of every academic year and also in the preparatory period at the end semester. The university introduced the weightage of 25 marks for internal assessment in each subject. The internal assessment test carries 25 marks out of the total 100 marks. The performance of the students in the internal assessment is evaluated through seminars, assignments, attendance and internal examinations. Two internal examinations are conducted twice a semester. More assignments are given for practice purpose, remedial measures are taken if necessary and special tests are conducted for slow learners. The Principal does oversee the process of implementation of the Continuous Internal Evaluation (CIE) System and conducts department wise review meetings to obtain feedback and take necessary steps to improve the performance of students further, particularly slow learners and absentees. Faculty advisors in Mentor System help the students in understanding evaluation system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares a detailed College Academic Calendar based on the Academic Schedule framed and provided by the affiliating Yogi Vemana University, Kadapa in the beginning of the academic year. It is a guide for all particularly the teachers and the students. Care has been taken that the calendar is comprehensive and a detailed division of time document which furnishes important information regarding reopening of college, dates of admissions, commencement of classes, bridge courses, schedule for curricular, co-curricular and extra-curricular activities, list of holidays, number of working days available for semester, academic meetings, important days or events to be observed and for advance preparation, feedback, examinations, code of conduct, meetings, etc. The calendar is made available to all the members of the faculty, students, parents, administrative staff and other stake holders on the college website and notice board. The College Academic Calendar is used as base for preparation of a comprehensive time-table which is aimed to promote novelty and innovative capabilities, questioning skills and employability skills of students besides community service under village immersion programme and entrepreneurial development.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cssrandsrrmdc.org/cssr/page.php?slug=iqac>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
633	BSc	BOTANY-ZOOLOGY-CHEMISTRY	32	27	84.38
633	BSc	MATHEMATICS-STATISTICS-COMPUTER SCIENCE	72	41	56.94
111	BA	HISTORY-ECONOMICS-POLITICAL SCIENCE	37	30	81.08
422	BCom	GENERAL	22	14	63.64
422	BCom	COMPUTER APPLICATIONS	113	82	72.57
633	BSc	MATHEMATICS-PHYSICS-COMPUTER SCIENCE	30	21	70.0
23	MSc	COMPUTER SCIENCE	10	10	100.0
50	MSc	MATHEMATICS	4	0	00.00
51	MSc	STATISTICS WITH COMPUTER APPLICATIONS	8	5	62.50
08	MCom	GENERAL	43	38	88.37
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cssrandsrrmdc.org/cssr/page.php?slug=igac>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Interdisciplinary Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Major Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Projects	0	NIL	0	0

sponsored by the University				
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
SWACCH PAKWADA	NSS and Divisional Forest Office	09/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	29/06/2019	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	29/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	4	4.68
International	Chemistry	5	5.24
International	Commerce	5	3.75
International	Computer Science	7	2.67
International	Economics	5	4.83

International	English	5	4.3
International	History	1	4.08
International	Mathematics	5	4.06
International	Physics	2	2.86
International	Political Science	1	5.96
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	0	0
NIL	NIL	NIL	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	0
NIL	NIL	NIL	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	0	0	1
Attended/Seminars/Workshops	1	25	1	1
Presented papers	1	23	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Blood Donation Camp on World Blood Donor Day 14-06-2018	NCC NSS With Community Health Center, Kamalapuram YSR Kadapa.	6	20
Yoga for Health International Yoga Day 21-06-2018	NSS NCC	45	770
Free Health Medical Camp 17-07-2018	NSS, NCC and Red Ribbon Club With Apollo Hospitals, Hyderabad	6	50
Traffic Rules and Regulations - Traffic Dos Dents 27-07-2018	NCC NSS With Department of police	48	720
Awareness Programme on Organ Donation, Organ Donation Day 13-8-2018	NCC NSS With Community Health Center, Kamalapuram	6	650
Tree Plantation Programme 26-08-2018	NCC NSS, Eco Club, Department of Botany With Department Social Forestry, Kadapa and College Nursery	5	260
Voters Awareness Programme - Systematic. Voters Education Electoral Participation (SVEEP), 08-10-2018	NSS, NCC and Department of Political Science With Election Commission, Mandal Revenue Department, Kamalapuram	41	625
Rasteeya Ektha Divas Unifier of India Birth anniversary of Sardar Vallabhbhai Patel 31-10-2018	NCC NSS	36	445
Rally and AIDS Awareness Programme AIDS Day 01-12-2018	NSS, NCC and Red Ribbon Club	5	328
Swachh Bharat Abhiyaan Programme 15-12-2018	NSS, NCC, Red Ribbon Club and Eco Club With Grama Panchayaths, Kamalapuram Mandal	10	232
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Voters Day 25-01-2019	NSS, NCC and Department of Political Science With Election Commission, Mandal Revenue Department, Kamalapuram.	Awareness Programme with themes No voter to be left behind and My Vote Matters, emphasising upon the importance of voting in a democratic country like India and need of participating in countrys election process	32	568
Empowering Girls for a Brighter Tomorrow National Girl Child Day 24-01-2019	NSS, NCC and Women Empowerment Cell (WEC) With Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	Seminar as awareness programme on save girl child, child literacy, self-defence training, and creating a healthy and safe environment for a girl child.	10	238
Swachh Bharat Abhiyaan Programme 15-12-2018	NSS, NCC, Red Ribbon Club and Eco Club With Grama Panchayaths, Kamalapuram Mandal	Eliminate or Reduce Open Defecation in adopted villages and awareness programmes to achieve Open Defecation Free (ODF) Villages	10	232
AIDS Day 01-12-2018	NSS, NCC and Red Ribbon Club	Rally and AIDS Awareness Programmes - Know Your Status	5	328
Rasteeya	NCC NSS	Floral	36	445

Ektha Divas Unifier of India Birth anniversary of Sardar Vallabhbhai Patel 31-10-2018	Tributes, Pledge, Rally for Unity, audio-visual presentation on the life of Sardar Vallabhbhai Patel on 143rd birth anniversary of the Iron Man of India.		
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	02/07/2018	29/06/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Chaitanya Chemicals, Kadapa.	23/01/2019	Projects/Internships	200
TrioVision Composites Technologies Pvt Ltd, Kadapa.	23/01/2019	Projects/Internships	200
Andhra Pradesh Society for Training and Employment Promotion (APSTEP), Kadapa	23/01/2019	Youth Empowerment and Training	950
Alcance Technologies, Chennai.	04/02/2019	Pre-Placement soft skills, Training and	600

[View File](#)**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6	5.46

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL and INFLIBNET	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4380	1045182	802	546242	5182	1591424
Reference Books	757	19930	0	0	757	19930
e-Books	150	0	0	0	150	0
Journals	10	51105	0	0	10	51105
CD & Video	64	0	0	0	64	0
Others(s pecify)	107	78852	0	0	107	78852

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	29/06/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	120	1	1	1	1	1	13	80	3
Added	35	1	0	0	0	0	0	0	0
Total	155	2	1	1	1	1	13	80	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6	5.51	8.02	8.01

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has provided the decentralised mechanism for maintaining and utilizing physical, academic and support facilities such as land buildings, teaching learning, library, WI-FI Connectivity, ICT Infrastructure and distributed generator system (GEN-SET). All the faculty members and the supporting technical and non technical staff of various departments are responsible for chalking out policies and plans for maintaining and utilizing physical, academic and support facilities in their concerned departments. The responsibility of maintaining and utilising adequately available land, buildings and play ground area in the college campus lies with the Campus Maintenance Committee which is formed under the Chairmanship of the Principal with some of the Faculty, Nonteaching Staff and students as Members. It is a continuous endeavour of the sub-staff for maintenance of cleanliness and glistening expanse of greenery in the campus is being made serene. Class Rooms,

Science Laboratories, Computer labs, Conference Hall, Functionary Rooms, etc., are some of the teaching learning facilities available in the college. Cleaning and maintenance is carried out regularly. All the physical facilities are provided with electricity including eco-friendly Solar Energy and generator.

Maintenance and utilization is monitored and attended repairs if any immediately. Suitable and effective time table is designed in such a way that all the teaching and learning facilities are utilized to the maximum extent for the betterment of the students. Software and hardware such as computers and electronic instruments are serviced, maintained and repaired time-to-time by the technical staff and all the problems are attended immediately. Reader's friendly environment is provided and maintained for the best utilization of library time. Books, periodicals, journals and dailies are arranged, displayed and made easily accessible for the readers. Care is taken for uninterrupted internet connectivity or Wi-Fi in the digital library. Information and Communications Technology (ICT) Infrastructure plays a vital role in modern teaching and learning process. The institution has developed a good ICT enabled academic support facilities which include digital class rooms, computer labs, Andhra Pradesh State Skill Development Centre and language lab facilities. They are regularly updated with the new software and hardware and other devices like projectors, display terminals, etc., to suit the curriculum requirements and industry needs. The RAILNET internet facility of 80 mbps speed is available for best use of ICT facilities in the institution. The student supporting functionaries of the institution continually look for suitable and right online short term interdisciplinary courses and encourage students to opt for innovative inter-disciplinary courses providing teaching and learning support so as to enable them to practice self learning rather than rote method. Auditorium, Gymnasium, Sports Facilities, Room for Women Students, Health Care Centre for first aid medical care, Cafeteria and Free Transport facilities are well maintained and utilised for the welfare of the students and staff. Sports and games material register is maintained and Gymnasium is open as per schedule. These facilities are expanded and maintained systematically by the concerned committees.

<http://cssrandsrrmdc.org/cssr/page.php?slug=iqac>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC, ST, BC, EBC MM, KAPU - FRESH AND RENEWAL	1095	13296975
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	25/01/2019	300	APSSDC

Remedial coaching	30/07/2018	440	FACULTIES
Bridge courses	13/06/2018	100	FACULTIES
Yoga and Meditation Guest Lectures	21/06/2018	350	NSS, NCC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
2019	SKILL DEVELOPMENT AND EMPLOYABILITY	102	102	62	26
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Alcance Technologies, Chennai	102	26	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.COM	COMMERCE	VASAVI INSTITUTE OF MANAGEMENT AND COMPUTER SCIENCE, KADAPA	MBA
2019	1	B.COM	COMMERCE	SHARADA POST	MBA

				GRADUATE INSTITUTE OF RESEARCH AND TECHNOLOGICAL SCIENCES (S PIRTS), KADAPA.	
2019	1	B.COM	COMMERCE	SRI HARI DEGREE & PG COLLEGE, KADAPA	M.COM
2019	1	B.COM	COMMERCE	SIDDARTHA COLLEGE, TIRUPATI	M.COM
2019	1	B.A	HISOTRY-EC ONOMICS- POLITICAL SCIENCE	YOGI VEMANA UNIVERSITY	M.A.
2019	2	B.A	HISOTRY-EC ONOMICS- POLITICAL SCIENCE	VPR COLLEGE OF EDUCAITON, KAMALAPURAM	B.ED.
2019	7	B.COM	COMMERCE	YOGI VEMANA UNIVERSITY, KADAPA	M.COM
2019	7	B.COM	COMMERCE	CSSR&SRRM DEGREE&PG COLLEGE, KAMALAPURAM.	M.COM
2019	1	B.COM	COMMERCE	SRI VENKATESWARA INSTITUTE OF SCIENCE AND TECHNOLOGY, KADAPA	MBA
2019	1	B.COM	COMMERCE	GLOBAL COLLEGE OF ENGINEERING AND TECHNOLOGY (GCET), KADAPA	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0

GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Games	University Level	91
Startups Competition	District Level	35
Revering Teachers on Teachers Day	Institutional Level	850
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	0	4501	S.Althaf hussain
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute is student centric for progressive change and student empowerment. Self learning and self empowerment are some of the cardinal principles inculcated in the minds of students which encouraged setting up of student council. The student council has been in existence in the college which is a good platform for the students to learn about the democratic process, civic responsibility, leadership, problem solving and teamwork. Due student representation is there in every college academic body or committees and they have voice and make decisions in creating a year-long co-curricular, extra-curricular or outreach and sports activity calendar and implementing them. The student council plays vital role in the planning and the organisation of college events, brings ideas and source of feedback to the authorities. The council also coordinate all the stakeholders including industrialists and alumni. Representation on academic administrative bodies/committees: College creates a platform for the active participation of the students in the various academic and administrative bodies which empower the students in gaining leadership qualities in decision making, familiar with rules, regulations and honing execution skills. Students have representation in almost all the committees of Administration and all the committees related to the Student Services. Excelling Excellence: The student council does discharge their duties and involve in all the on and off campus activities including sports and cultural activities. The students have excelled in sports and games during the year 2018-19. Sports Activities: National Level (Goa) - 2018 Gold Medal - Taekwondo Yogi Vemana University Inter Collegiate Games 2018-19 (University Level) Gold Medal - Triple Jump (Women), Gold Medal-Best Physique (Men)(65 -70kgs) Gold Medal-Power Lifting (Men)(66kgs) Gold Medal-Power Lifting

(Men)(83kgs) Gold Medal-Power Lifting (Men)(105kgs) Gold Medal-Power Lifting (Women)(72kgs) Gold Medal-Wight Lifting (Men)(102kgs) Gold Medal -Wight Lifting (Women)(71kgs) Gold Medal -Wight Lifting (Women)(59kgs) Silver Medal-Javelin Throw (Women), Silver Medal-4 x 100 meters relay (Women), Silver Medal-Yoga (Women) Silver Medal-Power Lifting (Men)(74kgs) Silver Medal-Power Lifting (Men)(66kgs) Silver Medal-Power Lifting (Women)(84kgs) Silver Medal -Power Lifting (Women)(57kgs) Silver Medal-Wight Lifting (Men)(55kgs) Silver Medal-Wight Lifting (Men)(67kgs) Silver Medal-Wight Lifting (Women)(49kgs) Silver Medal- Wight Lifting (Women)(55kgs) Bronze Medal-4 x 400 meters relay (Women), Bronze Medal - 100 meters (Women), Bronze Medal - 200 meters (Women), Bronze Medal-Yoga (Women) Bronze Medal-Yoga (Men) Bronze Medal-Best Physique (Men)(50-55kgs) Bronze Medal-Best Physique (Men)(60-65kgs) Bronze Medal-Best Physique (Men)(65-70kgs) Bronze Medal -Power Lifting (Women)(47kgs) Bronze Medal -Power Lifting (Women)(52kgs) Bronze Medal -Power Lifting (Women)(72kgs) Bronze Medal-Wight Lifting (Men)(73kgs) Bronze Medal-Wight Lifting (Women)(49kgs) Bronze Medal-Wight Lifting (Women)(59kgs) Bronze Medal-Wight Lifting (Women)(76kgs) Bronze Medal-Wight Lifting (Women)(89kgs) Bronze Medal-Wight Lifting (Women)(55kgs) Bronze Medal-Wight Lifting (Women)(49kgs) Games: Winners - Kabbadi (Men Women), Softball - (Women) Runners - Kho-Kho (Men Women) Volleyball (Men) Ball Badminton (Women) Handball (Women) Cultural activities: Student Council organized different cultural programmes to observe important days such as Independence Day, Teachers Day, Yuvamahotsavam Program, Republic Day, etc., and the cultural programme Sankranthi Sambaralu were celebrated on occasion of Sankranti (Pongal). Social activities: Village service, Blood Donation Camp, Food Service in Orphanage, Awareness programme on AIDS.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered Alumni Association. The college Alumni is an active member of the Institution. The college alumni committee keeps on meeting once in a year. The Alumni and student interaction is available with the request given by all old students. Alumni meets are organized annually where the old students of the college give feedback about the relevance and validity of their course in the job market. Informal feedback is obtained from the alumni in their meetings. Alumni member is also part of IQAC and they give their suggestions in the IQAC meetings. The IQAC contacts the alumni and interact with them soliciting their contribution to the quality enhancement and sustainability. The Alumni have provided sufficient information for implementing their ideas and suggestions for enhancing the quality of the institution and overall performance. The old students provide various suggestions to their juniors about Placement and Training Cell which in coordination with the departments organizes alumni meet every year to review the activities of the current year and plan the activities for the forthcoming year. Based on their recommendations Campus Recruitment Training (CRT) programme is introduced. Useful feedback is sought and acquires the suggestions from alumni. They make suggestions regarding improvement in teaching-learning process, examination system, employability and entrepreneurial skills, day-to-day facilities like services, leisure or canteen services, etc. The Alumni meeting was held on 26-02-2019 as a part of college day celebrations. They promised to extend their all sorts of help and assistance to the institution in general and the students in particular. The IQAC arranged a get-together meeting which provided a platform for both the alumni and the students and interacted and shared their experiences on corporate culture and how to cope up with the requirements and expectations of employment world.

5.4.2 – No. of enrolled Alumni:

10

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the institution is to provide quality education for the students of rural areas of this backward region leading to need based Under Graduate and Post Graduate programmes with innovative practices for enhancing capabilities for global competence with Indian ethics to gain better employment and to become entrepreneurs with the mission to bring positive change in the life of rural, social and economically backward students by imparting knowledge and training in life skills to students to meet the challenges in real life. The vision is a guiding factor for overarching aspirations through different functionaries or committees comprising representatives from all stakeholders for coordinating important administrative and academic activities of the college delegating due authority and providing adequate operational autonomy to achieve the set goals of progression and student empowerment. The committees include the functionaries of Administration and Student Services. College Academic Council, Finance Committee, Internal Quality Assurance Cell (IQAC), Examination Committee, Research, Innovation Development Cell, Campus Maintenance Committee, Central Purchase Committee, Library Advisory Committee, Staff Selection Committee., etc are some of the important decentralised administrative functionaries which help in sustaining the quality education. The students are encouraged to participate in empowering themselves providing various services which are taken care of by NSS, NCC, Career Guidance and Placement Cell, Consumer Club, Games and Sports Committee, Women Empowerment Cell, Grievance Redressal Cell, Red Ribbon Club, Women Grievance Cell Protection Committee, APSSDC., Alumni Association, Student Council, etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Employability skills development and entrepreneurship development programmes are conducted under the year. The College collaborated with the industry, Government agencies to organise entrepreneurial development programme, employability skills development programmes and pre-placement soft skills and training by the TrioVision Composites Technologies Pvt Ltd., Kadapa, Chaitanya Chemicals, Kadapa, Alcance Technologies, Chennai, APSTEP

and APSSDC.

Human Resource Management

Five Teachers are selected and appointed by the College Staff Selection Committee and separate induction and training is imparted by the respective departments. Expert faculty development programmes are conducted as a part of human resource development.

Examination and Evaluation

The continuous internal evaluation system and examinations are governed by the affiliating Yogi Vemana University. The Continuous Internal Evaluation (CIE) System is monitored by the College Examination Committee and the IQAC. Pre and post examination practices which include question paper setting, evaluation process, discussion on question papers or tests, review of the individual student performance and result analysis are thoroughly discussed. Mentors and faculty advisors in Mentor System help the students in understanding evaluation system. Internal assessment through seminars, assignments, attendance and two internal examinations per semester are conducted and evaluated under the supervision of the principal.

Teaching and Learning

The college management has been developing and implementing systematic processes for improving further the teaching and learning environment in the institution. Based on the feedback, steps are taken further to strengthen the teaching and learning process as a part of the sustainment of quality education. The IQAC organised Faculty Development Programmes (FDPs) and workshops, facilitating the faculty attend training and orientation programmes, seminars, conferences on research and development. The student induction programmes, orientation and motivation programmes, programmes on study and learning skills, guest lectures, etc., are organised for enhancing the capabilities of learning skills of students.

Curriculum Development

Curriculum is designed and developed by the affiliating Yogi Vemana University, Kadapa and it is supplemented with the need based curriculum in understanding with the Andhra Pradesh State Skill Development Corporation (APSSDC).

<p>Research and Development</p>	<p>Research, Innovation Development Cell organised Guest Lectures on "Future Research Avenues" and "Efficiency of Projects in Post Graduation" for students, FDPs on "Teachers Research and Innovative Teaching" and "Student Motivation : A Scientific Approach" for teachers and on "Research Avenues in Business World" for Department of Commerce. Students participated and presented papers in the AP Science Congress on "Integrating Science and skills for Global Sustainability -2018" and in the Knowledge Summit - "Jnanabheri", a workshop on Global Competitiveness. The faculty published forty three research articles in various journals, presented papers in the seminars, and participated in conferences.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library is ILMS automated with SOUL by INFLIBNET and uninterrupted internet connectivity. Reader's friendly environment is further expanded during the year. The institution has developed a good ICT enabled digital class rooms, computer labs, language lab facilities and the Andhra Pradesh State Skill Development Centre' is imparting online courses. Software, hardware and gadgets are maintained to suit the requirements. Play ground expansion on lease and improvement in surveillance system are additions to the physical infrastructure.</p>
<p>Admission of Students</p>	<p>Under Graduate admissions are made transparently and strictly as per the rules and regulations and by the rule of reservations in the order of merit of the qualifying examinations in the college. The students are counselled and guided to take admission in a suitable course as most of them hail from rural areas. As for the post graduate course admissions are concerned, students are allotted by the affiliating Y V University selected in the order of merit and following the rule of reservation on the basis of ranks obtained in the common entrance examination, YVUCET, conducted by it.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>All the members of the faculty and the administrative staff are computer</p>

	literate and most of the faculties are provided with desktops with internet facility so as to enable them to do their routine including academic planning on the Webpro, the college automation software.
Administration	College administration including the personnel administration, office management and academic needs is monitored. CCTV surveillance system is installed. Paperless office and paperless communication system has been adopted.
Finance and Accounts	A periodical audit system is adopted and regular follow-up for monitoring for the financial matters and financial situation.
Student Admission and Support	UG and PG admissions are made strict and transparent manner both in the institution and the affiliating university. Right students in right courses is the theme and hence, students are offered counselling and guidance.
Examination	Examinations both internal and external are conducted in comprehensive manner governed by the affiliating university. College Examination Committee ensures smooth conduct of examinations with utmost transparency.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Y K Chandra Mohan Reddy	Environmental Resources and Development	Yogi Vemana University, Kadapa.	750
2019	B Sai Lakshmi	Growth of Service Sector in India : A Study	Indian Association of Social Science Institutions, Hyderabad with CESS	4500
2019	B Sai Lakshmi	GST Trajectory : Challenges and Opportunities	Sri Venkateswara University, Tirupati	1500
2019	All Staff Members	Jnanabheri-The knowledge Summit.	Yogi Vemana University, Kadapa.	5000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Training on College Automation Software, Webpros	Training on College Automation Software, Webpros	01/06/2018	04/06/2018	54	21

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Tally Nypunya with GST	1	24/09/2018	25/09/2018	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Public Provident Fund (PPF) scheme, Free Transportation	Public Provident Fund (PPF) scheme, Free Transportation	Free Transportation and Health Care Centre to meet medical needs.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are done regularly by the appointed auditors. The audited statements of account are presented in the Governing Body. The audited statements of accounts are submitted to the authorities on time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Organized Parent - Teacher Meet Participation in the IQAC Suggestions and advice through feedback for the betterment.

6.5.3 – Development programmes for support staff (at least three)

1) Computer Training 2) Training on Office Automation - Webpros 3) Soft Skills Development Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Research and Development under Research Oriented Teacher Quality Enhancement Programme to boost research activities among the faculty and the students. 2) Enhancement of Publications through publishing articles in Journals. 3) MoUs with the local industry 4) Additional area for Play ground 5) Practice of paperless office.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Research Avenues in Business World.	02/09/2018	02/09/2018	02/09/2018	8
2019	Teachers Research Innovative Teaching	25/02/2019	25/02/2019	25/02/2019	49

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Kishori Vikasam -II (ICDS Department)	23/02/2019	23/02/2019	5	20
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

To promote environmental consciousness and sustainability, Swachha Pakhwada with the participation of DFO and FRO, Swachh Hi Seva sanitation campaign, Vanam Manam Tree Plantation Programme, Swachh Bharat Abhiyaan Programme and Janmabhoomi Maavuru Programmes were organized during the year. Also, research paper on "Environmental Resources and Development," was presented by the Department of Zoology in the Yogi Vemana University, Kadapa. Saving energy is producing energy. As a part of Alternate Energy or Renewable Energy initiatives, four solar panels of one Kilowatt set was setup in collaboration with APSSDC and led bulbs and CFLs are used for saving energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	5
Scribes for examination	Yes	2
Special skill development for differently abled students	No	5
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	5	1	23/01/2019	1	Entrepreneurial Development- Startups	Linkage with the local Industries	350
2019	1	1	04/02/2019	1	Pre-Placement soft skills development	Placements	86

2018	1	1	04/02/2019	1	Digital Accounting	Training	8
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar with code of conduct for students	05/06/2018	The code of conduct for students is made available in the prospectus and on the website, calendar and code of conduct and also displayed on the notice/display boards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2018	950
Celebration of Teachers Day	05/09/2018	05/09/2018	970
Celebration of Republic Day	26/01/2019	26/01/2019	900
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Planting of plants and trees and their sustenance enhancing greenery inside the campus. 2) Rain water conservation and ground water recharge using rain harvesting soak pits. 3) Power Saving LED lighting in the campus. 4) Renewable eco-friendly solar energy initiatives 5) Eco Club's activities of creation of an eco-friendly atmosphere in the campus include plant nursery, plastic free campus, vermin compost pits and awareness programmes.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Title of the Practice: RESEARCH ORIENTED TEACHER QUALITY ENHANCEMENT PROGRAMME: PARTICIPATION, PRESENTATION AND PUBLICATION OF RESEARCH PAPERS</p> <p>Objectives: To reorient teachers towards research for teaching and learning quality enhancement. To encourage the faculty to concentrate more on research work. To motivate the faculty to produce research papers of research outcome. To publish research oriented articles in journals. To participate and present research papers in seminars, Workshops, conferences, etc. Context: As Neil Armstrong says "Research is creating new knowledge" and it is a process of steps used to collect and analyze information to increase our understanding of a topic or issue and also studious inquiry or examination especially: investigation or experimentation aimed at the discovery and interpretation of facts, revision of accepted theories or laws in the light of new facts, or practical application of such new or revised theories or laws. Research is a rich source of acquiring current and futuristic knowledge for both the teacher and student fraternities. Hence, it encourages a continuous endeavour to develop the research environment in the institution. College Research, Innovation Council and Assessment Cell has been set up with the main aim of inculcating the spirit of research in the minds of the budding students and</p>
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teachers and extends all sorts of help and assistance to the development of research and innovation. The teachers and students participated and presented papers in the research based seminars, workshops, research publications and FDPs which helped in dissemination and knowledge sharing in public domain contributing to knowledge of the readers. Practice: The research is undertaken with the cooperation and coordination of the College Research, Innovation Council and Assessment Cell which facilitates as a platform to undertake field research, locate avenues of research, identify the research areas for the students and the faculty and encourage to participate and present outcomes in the seminars, conferences, workshops, etc., and publish articles in journals. The teachers encourage students to involve in research work to practice STEM. Evidence of Success: The faculty have published research articles in various journals, presented papers in the seminars, and participated in conferences, Andhra Pradesh Science Congress and Jnanabheri -the knowledge summit. As many as forty five paper publications in journals are in the credit of the faculty members of the departments of Botany, Chemistry, Commerce, Computer Science, English, Economics, History, Mathematics, Physics, Political Science, Statistics and Zoology. The research papers entitled 'Innovative Pedagogy - A Method for More Effective Teaching' and 'Professional Development of Teacher' presented by our teachers in the National Seminar of the Centre for Educational and Social Sciences (CESS) in collaboration with the NAAC, Association of Indian Universities and Karnataka State Higher Education Council and two innovative ideas on 'The Skills Imperative' and 'Breaking Silos' conceived by our teacher delegates were selected out of the best ten selected ideas of the 'RejuvIdea Conclave'. Students and teachers actively participated in the 'Jnanabheri - Knowledge Summit Workshop' of the Government of Andhra Pradesh, arranged at the Yogi Vemana University, Kadapa, Andhra Pradesh are note worthy. The teachers' enthusiasm towards research enthused 250 students to participate in the Knowledge Summit - 'Jnanabheri,' a workshop on Global Competitiveness, organized by the Andhra Pradesh State Council of Higher Education, at Yogi Vemana University, Kadapa and also participated and presented papers in the AP Science Congress-2018, the theme being 'Integrating Science and skills for Global Sustainability,' jointly organized by the Andhra Pradesh Academy of Sciences (APAS) and Yogi Vemana University, Kadapa. 2. Title of the Practice: STUDENT SOCIAL RESPONSIBILITY: SERVE AND IMPROVE - CONTRIBUTING TO SOCIAL AND ECONOMIC CHANGE Objectives: To foster social responsibility and community engagement about the social development in the student youth towards society through NSS. To identify, study and solve real-life problems faced by the communities in villages. To encourage the rural folk self sustenance in the fields of health, education and cultivation overcoming social and economic issues. Context: Even today Mahatma Gandhi's statement, "India is not Calcutta and Bombay India lives in her seven hundred thousand villages," holds true and nearly 800 million of 1.3 billion of the countrys population resides in the over six hundred thousand villages. Problems of backwardness and poverty are still perennial and therefore, there has been great need for the youth of higher education institutions to take the lead in the development of the society and nation. They are the most effective agents for the social and economic change they play an important role in the development of the country. Practice: • The College with its two NSS Units, one hundred student volunteers in each, is actively engaged in rendering several social service activities in and outside the campus. Some of the cardinal activities during the academic year include: health and hygiene, civic sense, gender equity and women empowerment • Blood Donation Awareness Programme was organised on the World Health Organization's World Blood Donor Day bringing awareness on blood donation and its importance in saving lives and the chief guest was Dr.Dharani, Medical Officer. The awareness programme was proved to be further more inspiration to the youth. • Free Health Check-up Medical Camp has been organized in the college premises in co-operation with Community Health Centre,

Kamalapuram and Dr P. Pankaj and Dr K.Sreenivasan, Kadapa and about 300 poor and needy patients from in and around villages was provided with free transport facilities, medical check up, medicines, food and other required facilities. • Yoga practice is the regular phenomenon in the college under the guidance of Physical Education Department and the special programme was conducted on the International Yoga Day to inculcate the significance of yoga in the day to day life of students particularly at times of stress. The same is transferred to the adopted villages by the NSS volunteers during the village visits. The yoga practice classes imbibed the students the habit of yoga. • Awareness campaigns are conducted in the villages on hygiene and cleanliness (garbage, spit, urinate, defecate on public places or road sides), clean surroundings, safe drinking water, water conservation and so on. • Orientation Programme was organised to the NSS volunteers on Civic Sense to remind the social responsibility of student volunteers in the society particularly on traffic rules, road safety, use of helmet, seat belt, drunk and drive, use of mobiles while driving and other accident prone activities like rash drive so as to make them messengers to the adopted villages. • Women NSS volunteers as 'Peer Group Resource Persons' have roped in hundreds of young girls in schools in the area to educate and create awareness among girls on gender awareness, menstrual health and hygiene, nutrition, social issues like child marriages, child abuse, child trafficking, career etc., under the Kishori Vikasam programme. And, driving home the Beti Bachao, Beti Padhao (BBBP) Scheme among the rural flock, celebration of Kadapa District level Yuva Mahostavam for the youth, Tree Plantation, Voters Awareness Programme, etc., are some of the significant contributions of the NSS to the community. Evidence of Success: Teaching, learning, research and service, outreach activities are some of the four important objectives of college higher education. The NSS in the institutions added more community engagement to the learning and made students more conscious of their importance and responsibility towards society. The rendering services in the villages has developed linkages between Classroom theory, knowledge and expertise and realities and also they are transferred to rural communities and thus help them address their socio and economic problems. The active involvement in voluntary services and outreach activities by the student volunteers has improved their attitude, skills, mannerisms and behaviourism. Women NSS volunteers as 'Peer Group Resource Persons' visits to educational institutions propagating the gender awareness, menstrual health and hygiene, nutrition, social issues like child marriages, child abuse, child trafficking, career etc., under the Kishori Vikasam programme has been observed to be binding effect on them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://cssrandsrrmdc.org/cssr/page.php?slug=igac>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision, Priority and Thrust The vision of the institution is to provide quality education to the rural and backward students of this region with innovative practices for enhancing capabilities on par with the global competence with Indian ethics to gain better employment and to become entrepreneurs. The priority is to bring positive change in the life of rural, social and economically backward students by imparting knowledge and training in life skills to prepare students to meet the challenges in real life. The institution with its thrust is making rapid strides to be one of the best higher education institutions fostering sustained quality education, research innovation and development and transcending students into leaders and mentors with civic

responsibility. Students are involved in the rural immersion programme through NSS Programme in understanding rural realities. Activities: It is the social responsibility of the institution in the area to actively involve and participate in social and community service and help in implementation of the Government programmes. The institution with its social service functionaries such as NSS, NCC, Red Ribbon Club and Women Empowerment Cell render services to the community in the area besides implementation of Unnat Bharat Abhiyan. The village surveys and the household surveys conducted, awareness programmes organised, post survey result deliberations held, organised need based programmes and other follow-up activities were undertaken by the student volunteers under the guidance of NSS Programme Officers and other faculty members. The NSS Proposed solutions to the identified problems pertaining to sanitation cleanliness, education, skill development, agriculture practices, etc., and also promoted alternative and eco-friendly methods of farming like organic farming, alternative energy sources, etc., in the villages. Outcome: The implementation and carrying out the rural immersion programme through NSS has developed curiosity among the students learning about the ground realities of the topography and biography of villages and their true picture of living standards. The survey has become a main learning source of art of meeting and collection of information from the villagers. It was a better experience of meeting and understanding elders, women, youth and children and also the people representatives, the community and the society at large and gain firsthand experience which is perceived to be different from what was presumed. Student volunteers are able to comprehend and write effective reports and design documentation, make effective presentations, and prepare suitable action plans to implement for the rural development besides devising systems for smooth implementation of various government programs.

Provide the weblink of the institution

<http://cssrandsrrmdc.org/cssr/page.php?slug=iqac>

8.Future Plans of Actions for Next Academic Year

Future Plans of action for 2019-2020 i. Setting up of Centre for Research Education in understanding with the VPR College of Education, Kamalapuram. ii. Starting the Student activity centre. iii. Introducing students' innovation programme, the activity that expands the students creative process of generating, developing, and communicating new ideas and encourages the development of innovations. iv. Further strengthening of skill development programme in association with APSSDC and industry. v. Introducing new online feedback techniques and unit end feedback.